
ROCKLEDGE CITY COUNCIL REGULAR MEETING

NOTICE AND AGENDA

Wednesday, July 2, 2008 • 6:30 p.m.

Chairman E. Georgia Phillips Presiding

Council Chamber, Rockledge City Hall, 1600 Huntington Lane, Rockledge Florida 32955

EVERY PERSON ADDRESSING THE CITY COUNCIL MUST COMPLETE A SPEAKER'S CARD

The cards are located near the door of the Council Chamber.

Completed cards are to be given to the City Clerk
before the meeting convenes or prior to the introduction of a particular agenda item.

1. CALL TO ORDER / ROLL CALL
2. INVOCATION – Councilman Blake
3. SALUTE TO THE FLAG
4. APPROVAL OF MINUTES – Regular Meeting on June 18, 2008
5. PRESENTATIONS
 - A. Representative Thad Altman – Legislative Report
6. FINANCIAL / BUDGET REPORT – None
7. PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS
 - A. Second Reading / Public Hearing: Ordinance No. 1492-2008 Amending Police, Fire, and General Employees Retirement Plans Relating to Joint Pensioner Benefit Payments
 - B. Second Reading / Public Hearing: Ordinance No. 1493-2008 Amending Section 62.60, Townhouse Dwelling District, of the Land Development Regulations to include Single Family Attached for Condominium Developments
 - C. First Reading: Ordinance Implementing Stormwater Management Program
8. REPORTS FROM BOARDS AND COMMITTEES
 - A. Fire Employees Retirement Board, Minutes of Meeting on May 22, 2008
 - B. General Employees Retirement Board, Minutes of Meeting on May 22, 2008
 - C. Police Employees Retirement Board, Minutes of Meeting on May 22, 2008



**ANY PERSON WHO DESIRES TO APPEAL ANY DECISION MADE BY THE
ROCKLEDGE CITY COUNCIL WILL NEED TO ENSURE THAT A VERBATIM RECORD
OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE
UPON WHICH THE APPEAL IS TO BE BASED.**

- D. Police Employees Retirement Board, Minutes of Special Meeting on June 12, 2008
- E. The Rockledge Environmental Enhancement (TREE) Board, Minutes of Meeting on June 12, 2008
- F. Board of Adjustment, Minutes of Meeting on June 17, 2008
 - 1. Recommendation: Site Plan, Rockledge Independent Living Facility
- G. Council Finance & Budget Committee, Minutes of Meeting on June 17, 2008
 - 1. Discussion: Development of Fiscal Year 2009 General Fund Budget
- H. Citizens Recreation Advisory Board, Minutes of Meeting on June 19, 2008
 - 1. Recommendation: Construction of Parking Area at Memorial Walk at Levitt Park
- 9. UNFINISHED BUSINESS
 - A. Recommendation: Site Plan Approval, Rockledge Independent Living Facility (Deferred June 18, 2008)
- 10. CONSENT BUSINESS – None
- 11. NEW BUSINESS
 - A. Request: Task Order, Eyster Boulevard Roadway Improvements, Murrell Road to U.S. 1 (Baskerville, Donovan, Inc.)
- 12. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS
- 13. REPORTS
 - A. City Manager Reports
 - B. City Attorney Report – None
- 14. ADJOURN



ROCKLEDGE CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, June 18, 2008 - 6:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge City Council met in regular session on June 18, 2008, at 6:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Larry L. Schultz	Mayor
	Dr. Joe Lee Smith	Councilmember, Seat #1
	Richard K. Blake	Councilmember, Seat #2
	Colleen M. Stuart	Councilmember, Seat #3
	Frank T. Forester	Councilmember, Seat #4
	E. Georgia Phillips	Councilmember, Seat #5
	Joseph E. Miniclier	City Attorney
	James P. McKnight	City Manager
	Betsi Beatty Moist	City Clerk

ABSENT:	Lisa Lombardi	Councilmember, Seat #6 (Excused, family matters)
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STAFF PRESENT:	David A. Henderson	Assistant City Manager
	Carl L. Jones	Building Official
	Don R. Griffin	Planning Director
	Stephen H. Wilson	Community Advocate
	Richard E. Allen	Fire Chief
	John C. Shockey	Chief of Police
	C. Kenneth Poole	Public Works Director

With a quorum present, the meeting was called to order by Chairman E. Georgia Phillips.

2. INVOCATION

The invocation was given by Councilman Smith.

3. SALUTE TO THE FLAG

A salute was given to the flag and the pledge of allegiance was repeated in unison.

4. APPROVAL OF MINUTES – Regular Meeting on June 4, 2008

Councilman Blake made a motion to approve the minutes of the regular meeting on June 4, 2008; seconded by Mayor Schultz. The motion carried unanimously (6).

5. PRESENTATIONS

A. Mayor Schultz

1. Employee of the Quarter, Second Quarter 2008

Mayor Schultz recognized Steve Blachaniec, Line Locator with the Rockledge Wastewater Treatment & Water Reclamation Department, as recipient of the

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Employee of the Quarter Award for the second quarter of 2008. Mr. Blachaniec was presented with a gift certificate and a framed Certificate of Commendation, along with the congratulations of the Council.

- Representative Tony Sasso enlightened the Council with a report on the recent activities of the Florida Legislature.

6. FINANCIAL / BUDGET REPORT – Month of May 2008

Mayor Schultz moved to be in receipt of the Financial/Budget Report for the month of May 2008; seconded by Councilman Blake. The motion passed by unanimous vote (6).

7. PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS

- A. Second Reading / Public Hearing: Ordinance Amending Chapter 12 of the Code of Ordinances and Chapter 50.00 of the Land Development Regulations Relating to Noise

Mayor Schultz offered Ordinance No. 1491-2008 entitled "AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING CHAPTER 12 OF THE ROCKLEDGE CODE OF ORDINANCES TO PROVIDE FOR NOISE CONTROL STANDARDS, MEASUREMENT AND ENFORCEMENT; AMENDING CHAPTER 50.00 OF THE ROCKLEDGE LAND DEVELOPMENT REGULATIONS; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES", **and made a motion for the second reading of the ordinance by title only and opened for public hearing; seconded by Councilman Blake. The motion carried by unanimous vote (6).**

City Attorney Miniclier read aloud the title of the ordinance for the second reading. Chairman Phillips declared the matter open to the public for discussion.

- Roy Laughlin, 11 Floridelphia Avenue, encouraged the Council not to pass the ordinance in its current form, citing concerns for emergency generator use, the ability of the Board of Adjustment to levy penalties, and animal noises. He feels the ordinance is flawed because the regulations are not realistic, as he related in recent email communications to the Council and Staff.
- Richard Glenn, 1012 West Street, also finds flaws in the ordinance, the most serious relating to barking dogs. He also feels the exemptions are too vague. Mr. Glenn has also communicated his concerns via email.
- Theresa Clifton of the Central Brevard Humane Society, 1020 Cox Road, Cocoa, feels that the language relating to barking dogs is ambiguous, and if the ordinance is adopted, every dog will at some time be in violation because the average dog bark registers at 75 decibels.

There being no further public comment, Chairman Phillips declared the public hearing to be closed.

City Attorney Miniclier, responding to comments heard during the public hearing, stated that the Code Enforcement Board – not the Board of Adjustment – is the

enforcement body. Regarding barking animals, he related that he researched more than 30 ordinances from various places before preparing the ordinance, but has prepared proposed replacement language for Section 12-7(2)(C), which he read aloud and which he feels should adequately address the concerns expressed. The issue of the emergency generators can be handled separately when it is determined by the Council that emergency conditions exist.

Councilwoman Stuart feels that an exemption from emergency generator use is already addressed in Section 12-6(6)(H).

City Manager McKnight related that noise regulations are not new; Chapter 12 of the City Code pertains to noise. During recent complaints of noise issues, it was determined that the existing regulations needed to be replaced by more definitive standards. He supports the revised language offered by City Attorney Miniclier relating to animal noises, feels the involvement of the Code Enforcement Board needs to be made more specific, and the exemption for emergency generators should be expanded. He suggested that the Council return the ordinance to Staff for amendment, and delay adoption action until the Council is satisfied with its content.

Building Official Jones demonstrated the monitoring equipment used to measure noise levels, and through use of amplified music, identified noise levels above existing background noise levels.

Councilwoman Stuart agrees with the amendment language from City Attorney Miniclier and feels that it should be included in the ordinance, along with new language pertaining to emergency generator use and the involvement of the Code Enforcement Board overall.

Councilwoman Stuart made a motion to return the ordinance to Staff for revision. The motion was seconded by Councilman Forester.

City Attorney Miniclier stated that the proposed changes are not so substantial as to affect the intent of the ordinance, which negates the need for total replacement and re-advertising of the ordinance. If it is the Council's desire to revise the ordinance, action can be taken to either pass the motion on the floor or table the adoption.

Councilwoman Phillips requested that, along with the concerns expressed during previous discussion, Staff provide specific wording in the area of emergency generator use, and review language to ensure that more than one complaint is received before response is made by City personnel in any situation.

The motion passed without objection (6).

At 7:45 p.m., Chairman Phillips declared a 10-minute recess.

- B. First Reading: Ordinance Amending Police, Fire, and General Employees
Retirement Plans Relating to Joint Pensioner Benefit Payments

Councilman Blake offered an ordinance entitled "AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING OPTION 2 OF SECTION 3.1, OPTIONAL FORMS OF RETIREMENT INCOME, OF THE CITY OF ROCKLEDGE POLICE EMPLOYEES RETIREMENT PLAN, THE CITY OF ROCKLEDGE FIRE EMPLOYEES

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RETIREMENT PLAN AND THE CITY OF ROCKLEDGE GENERAL EMPLOYEES RETIREMENT PLAN, RELATING TO JOINT PENSIONER BENEFIT PAYMENTS; PROVIDING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES", and made a motion for the first reading of the ordinance by title only; seconded by Mayor Schultz. The motion carried unanimously (6).

City Attorney Miniclier read aloud the title of the ordinance for the first reading.

Councilman Blake made a motion to authorize publication and a public hearing to be held on July 2, 2008; seconded by Councilwoman Stuart. The motion carried by unanimous vote (6).

- C. First Reading: Ordinance Amending Section 62.60, Townhouse Dwelling District, of the Land Development Regulations to include Single Family Attached for Condominium Developments

Mayor Schultz offered an ordinance entitled "AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING SECTION 62.60 TH-TOWNHOUSE DWELLING DISTRICT OF THE ROCKLEDGE LAND DEVELOPMENT REGULATIONS TO INCLUDE AN ALLOWABLE USE OF SINGLE FAMILY ATTACHED FOR CONDOMINIUM DEVELOPMENTS, CONDOMINIUM PROJECTS UNDER CONSTRUCTION OR APPROVED FOR FUTURE CONSTRUCTION; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES", and made a motion for the first reading of the ordinance by title only; seconded by Councilman Blake. The motion carried unanimously (6).

City Attorney Miniclier read aloud the title of the ordinance for the first reading.

Mayor Schultz made a motion to authorize publication and a public hearing to be held on July 2, 2008; seconded by Councilman Forester. The motion carried by unanimous vote (6).

- D. Resolution: Extending Moratorium, West Side of Fiske Boulevard

Mayor Schultz offered Resolution No. 2008-630 entitled "RESOLUTION OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, EXTENDING THE MORATORIUM ENACTED BY ORDINANCE NO. 1488-2008 TO ALLOW ADDITIONAL TIME TO FINALIZE RECOMMENDATIONS AND POSSIBLE FORMAL ADOPTION THEREOF" and moved to waive the reading and adopt the resolution; seconded by Councilman Blake. Voting for the motion: Mayor Schultz and Councilmembers Smith, Blake, Stuart, Forester, and Phillips. The motion passed by unanimous vote (6).

- E. Resolution No. 2008-629: Request to Rescind

Due to some unfulfilled requirements in connection with this Resolution and the adoption of the Evaluation and Appraisal Report (EAR) for the Comprehensive Plan,

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Staff has requested that it be rescinded. Adoption of a replacement Resolution is to be considered later in this meeting agenda.

Mayor Schultz moved to rescind Resolution No. 2008-629; seconded by Councilwoman Stuart. The motion passed without objection (6).

8. REPORTS FROM BOARDS AND COMMITTEES

A. Planning Commission, Minutes of Meeting on June 3, 2008

Councilwoman Stuart moved to be in receipt of the minutes of the following meetings:

- Planning Commission on June 3, 2008
- Council Water Resources Committee and Public Works & Utilities, Joint Meeting on June 10, 2008

and to consider independently any recommendations contained therein; seconded by Councilman Blake. The motion passed unanimously (6).

1. Recommendation: Evaluation & Appraisal Report

...to approve the Evaluation and Appraisal Report with the correction to page 16 as noted ...

Councilman Blake moved to be in receipt of the recommendation and open the matter for public hearing; seconded by Mayor Schultz. The motion carried by unanimous vote (6).

a) Resolution / Public Hearing: Adopting Evaluation and Appraisal Report (EAR) for the Rockledge Comprehensive Plan

Councilwoman Stuart offered Resolution No. 2008-631 entitled "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, ADOPTING THE EVALUATION AND APPRAISAL REPORT FOR THE CITY OF ROCKLEDGE COMPREHENSIVE PLAN; STATING THE INTENT OF THE COUNCIL TO AMEND THE COMPREHENSIVE PLAN BASED UPON RECOMMENDATIONS CONTAINED IN THE REPORT; AND APPROVING TRANSMITTAL OF THE REPORT TO THE DEPARTMENT OF COMMUNITY AFFAIRS IN ACCORDANCE WITH SECTION 163.3191, FLORIDA STATUTES" and moved to read the resolution by title only and open the matter to the public for comment; seconded by Mayor Schultz. The motion passed by unanimous vote (6).

City Attorney Miniclier read aloud the title of the resolution, after which, Chairman Phillips declared the matter open to the public for discussion. There being no public comment, Chairman Phillips declared the public hearing to be closed.

Councilman Blake moved for adoption of the resolution; seconded by Mayor Schultz. Voting for the motion: Mayor Schultz and Councilmembers Smith, Blake, Stuart, Forester, and Phillips. The motion carried by unanimous vote (6).

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2. Recommendation: Site Plan Approval, Rockledge Independent Living Facility
– Defer to July 2, 2008

Chairman Phillips declared this item to be deferred to the regular meeting on July 2, 2008 in order to provide the Board of Adjustment with the opportunity to submit a written report on a Special Exception application involving this site plan.

- B. Council Water Resources Committee, Minutes of Meeting on June 10, 2008
See items 8-A and 9-A.

C. Appointments / Reappointments

1. General Employees Retirement Board, Ministerial Approval of New Member

Councilman Forester moved to endorse the General Employees Retirement Board's selection of Donald D. Breckenridge, Jr., to fill the vacant position on the Board; seconded by Mayor Schultz. The motion passed without objection (6).

2. Citizens Advisory Committee, Appointment of New Member

Mayor Schultz made a motion to appoint applicant Bob Billker to serve on the Citizens Advisory Committee to fill the vacancy created by the departure of Jack Dubroff. The motion was seconded by Councilman Forester and passed without objection (6).

9. UNFINISHED BUSINESS

- A. Report: Proposed Ordinance, Stormwater Illicit Discharge

Mayor Schultz made a motion to approve the proposal and authorize preparation of the ordinance; seconded by Councilman Forester. The motion passed unanimously (6).

10. CONSENT BUSINESS – None

11. NEW BUSINESS

- A. Request: Fire Suppression System, Old City Hall (Rockledge Heritage Foundation)

Mayor Schultz moved to approve the contract with Banana River Constructors and authorize establishment of the monitoring service for a fire/security system; seconded by Councilman Blake. The motion passed unanimously (6).

- B. Request: Designation of Voting Delegate, FLC 82nd Annual Conference

Councilwoman Stuart made a motion to appoint Councilman Blake as the designated voting delegate at the Florida League of Cities Conference; seconded by Mayor Schultz. The motion carried by unanimous vote (6).

12. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS – None offered.

REPORTS

A. City Manager Reports

- Notification of Housing Discrimination Complaint Received

While a lawsuit has not been filed as of this date, written notification from the U.S. Department of Housing and Urban Development (HUD) has been received, relaying a formal housing discrimination complaint filed with HUD by Westport Development, Inc., in connection with the proposed site plan for a multi-family dwelling complex on St. Andrews Drive.

- Barnes Boulevard

Indicators show that the volume of vehicular trips on Barnes Boulevard is down considerably; Staff intends to wait until normal traffic use resumes after the start of the 2008-2009 school year, along with other factors, before conducting more trip studies. Upon completion, a report will be submitted to the Council concerning the current moratorium.

B. City Attorney Litigation Report – None submitted

Referring to the Notification from HUD reported by City Manager McKnight, City Attorney Miniclier recalled alerts made during earlier meetings that the Council can expect litigation in Federal Court for alleged violations of Fair Housing Standards.

- Councilman Forester announced that he will be vacationing out of state for nearly a month, and will not be present for the July 2, 2008 City Council meeting.
- Mayor Schultz noted that the bench installed at the Memorial Walk at Levitt Park in memory of his former wife, the late Sandy Schultz, was recently the victim of graffiti vandals. He offered to contribute \$100 of his personal funds as a reward for identification of the perpetrator(s). It was noted that such a reward for destruction or damage of City property already exists in the Code of Ordinances.

13. ADJOURN

There being no further business to come before the Council, Chairman Phillips declared the meeting to be adjourned at 8:19 p.m.

Council Chairman

ATTEST: _____
City Clerk

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ORDINANCE NO. 1492-2008

AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING OPTION 2 OF SECTION 3.1, OPTIONAL FORMS OF RETIREMENT INCOME, OF THE CITY OF ROCKLEDGE POLICE EMPLOYEES RETIREMENT PLAN, THE CITY OF ROCKLEDGE FIRE EMPLOYEES RETIREMENT PLAN AND THE CITY OF ROCKLEDGE GENERAL EMPLOYEES RETIREMENT PLAN, RELATING TO JOINT PENSIONER BENEFIT PAYMENTS; PROVIDING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES.

WHEREAS, the Board of Trustees of the City of Rockledge Police Retirement Plan, the Board of Trustees of the City of Rockledge Fire Employees Retirement Plan, and the Board of Trustees of the City of Rockledge General Employees Retirement Plan have individually considered and evaluated the optional forms of retirement income, and

WHEREAS, the Boards of Trustees of the foregoing Retirement Plans have individually recommended to the City Council of the City of Rockledge that the Plans be amended relating to joint pensioner benefit payments, deeming it to be in the best interests of Plan Participants;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKLEDGE, FLORIDA, AS FOLLOWS

SECTION 1. That Option 2 of Section 3.1, OPTIONAL FORMS OF RETIREMENT INCOME, of the City of Rockledge Police Employees Retirement Plan, as amended and restated in

Rockledge City Ordinance No. 1192-99, dated September 22, 1999, and subsequently amended from time to time, is hereby amended to include the underlined and ~~stricken~~ language where indicated, as follows:

3.1 OPTIONAL FORMS OF RETIREMENT INCOME

Option 2:

A retirement income of a modified monthly amount, payable to the Participant during the joint lifetime of the Participant and a joint pensioner designated by ~~him~~ the Participant, and following the death of the Participant, one hundred percent (100%), seventy-five percent (75%), sixty-six and two thirds percent (66 2/3%), or fifty percent (50%) of such monthly amount payable to the joint pensioner for the lifetime of the joint pensioner. In the event the joint pensioner predeceases the Participant, the Participant shall continue to receive the monthly amount as payable during their joint lifetime. Participants retiring prior to enactment of this ordinance shall not be entitled to change the Participant's prior elected option.

SECTION 2. That Option 2 of Section 3.1, OPTIONAL FORMS OF RETIREMENT INCOME, of the City of Rockledge Fire Employees Retirement Plan, as amended and restated in Rockledge City Ordinance No. 1192-99, dated September 22, 1999, and subsequently amended from time to time, is hereby amended to include the underlined and ~~stricken~~ language where indicated, as follows:

3.1 OPTIONAL FORMS OF RETIREMENT INCOME

Option 2:

A retirement income of a modified monthly amount,

payable to the Participant during the joint lifetime of the Participant and a joint pensioner designated by ~~him~~ the Participant, and following the death of the Participant, one hundred percent (100%), seventy-five percent (75%), sixty-six and two thirds percent (66 2/3%), or fifty percent (50%) of such monthly amount payable to the joint pensioner for the lifetime of the joint pensioner. In the event the joint pensioner predeceases the Participant, the Participant shall continue to receive the monthly amount as payable during their joint lifetime. Participants retiring prior to enactment of this ordinance shall not be entitled to change the Participant's prior elected option.

SECTION 3. That Option 2 of Section 3.1, OPTIONAL FORMS OF RETIREMENT INCOME, of The City of Rockledge General Employees Retirement Plan, as amended and restated in Rockledge City Ordinance No. 1192-99, dated September 22, 1999, and subsequently amended from time to time, is hereby amended to include the underlined and ~~stricken~~ language where indicated, as follows:

3.1 OPTIONAL FORMS OF RETIREMENT INCOME

Option 2:

A retirement income of a modified monthly amount, payable to the Participant during the joint lifetime of the Participant and a joint pensioner designated by ~~him~~ the Participant, and following the death of the Participant, one hundred percent (100%), seventy-five percent (75%), sixty-six and two thirds percent (66 2/3%), or fifty percent (50%) of such monthly amount payable to the joint pensioner for the lifetime of the joint pensioner. In the event the joint pensioner predeceases the Participant, the Participant shall continue to receive the monthly amount as payable during their joint lifetime. Participants retiring prior to enactment of this ordinance shall not be entitled to change the

Participant's prior elected option.

SECTION 4. The provisions of this Ordinance are severable and if any section, sentence, clause, or phrase hereof is for any reason held to be unconstitutional, invalid or ineffective, such holding shall not affect the validity of the remaining portions of this Ordinance, it being expressly declared to be the City Council's intent that it would have passed the valid portions of this Ordinance without the inclusion therein of any invalid portion or portions.

SECTION 5. This Ordinance shall become effective ten (10) days following its adoption and signing by the Chairman of the City Council.

ADOPTED at a regular meeting of the City Council of the City of Rockledge, Florida, this ____ day of _____, 2008.

Chairman, City Council of the
City of Rockledge, Florida

ATTEST:

City Clerk

1st Reading: JUN 18 2008

2nd Reading: _____



April 17, 2008

Sheila Hutchinson
Pension Administrator
City of Rockledge Fire Employees Retirement Plan
3860 Grantline Road
Mims, FL 32754
(321) 267-3082 (Telephone)
(321) 267-4728 (Fax)

Dear Sheila:

Re: Statement of No Impact Relating to Optional Forms of Retirement Income

This letter is being written to provide a statement of no impact with regard to Section 2. of the draft ordinance for the City of Rockledge Fire Employees Retirement Plan (the Plan) which allows for payment of continuation percentages of 100%, 75% and 66-2/3% in addition to the 50% continuation percentage already found under Option 2 regarding the joint & survivor form of benefit.

Ordinance Wording

The draft language amending the Plan provisions as amended and restated in the City of Rockledge ordinance number 1192-99 is as follows:

Section 3-1. Optional Forms of Retirement Income

Option 2: A retirement income of a modified monthly amount, payable to the Participant during the joint lifetime of the Participant and a joint pensioner designated by ~~him~~the Participant, and following the death of the Participant, one hundred percent (100%), seventy-five percent (75%), sixty-six and two thirds percent (66 2/3%), or fifty percent (50%), of such monthly amount payable to the joint pensioner for the lifetime of the joint pensioner. In the event the joint pensioner predeceases the Participant, the Participant shall continue to receive the monthly amount as payable during their joint lifetime. Participants retiring prior to enactment of this ordinance shall not be entitled to change the Participant's prior elected option.

Actuarial Impact

As the total amount of benefits payable under the Plan are not affected by this change in Plan provisions, there is no impact to the cost of Plan.

Sincerely,

A handwritten signature in cursive script that reads "Paula C. Freiman".

Paula C. Freiman, ASA, EA
Partner, Consulting Actuary



April 17, 2008

Sheila Hutchinson
Pension Administrator
City of Rockledge General Employees Retirement Plan
3860 Grantline Road
Mims, FL 32754
(321) 267-3082 (Telephone)
(321) 267-4728 (Fax)

Dear Sheila:

Re: Statement of No Impact Relating to Optional Forms of Retirement Income

This letter is being written to provide a statement of no impact with regard to Section 3. of the draft ordinance for the City of Rockledge General Employees Retirement Plan (the Plan) which allows for payment of continuation percentages of 100%, 75% and 66-2/3% in addition to the 50% continuation percentage already found under Option 2 regarding the joint & survivor form of benefit.

Ordinance Wording

The draft language amending the Plan provisions as amended and restated in the City of Rockledge ordinance number 1192-99 is as follows:

Section 3-1. Optional Forms of Retirement Income

Option 2: A retirement income of a modified monthly amount, payable to the Participant during the joint lifetime of the Participant and a joint pensioner designated by him~~the Participant~~, and following the death of the Participant, one hundred percent (100%), seventy-five percent (75%), sixty-six and two thirds percent (66 2/3%), or fifty percent (50%), of such monthly amount payable to the joint pensioner for the lifetime of the joint pensioner. In the event the joint pensioner predeceases the Participant, the Participant shall continue to receive the monthly amount as payable during their joint lifetime. Participants retiring prior to enactment of this ordinance shall not be entitled to change the Participant's prior elected option.

Actuarial Impact

As the total amount of benefits payable under the Plan are not affected by this change in Plan provisions, there is no impact to the cost of Plan.

Sincerely,

A handwritten signature in cursive script that reads "Paula C. Freiman".

Paula C. Freiman, ASA, EA
Partner, Consulting Actuary



April 17, 2008

Sheila Hutchinson
Pension Administrator
City of Rockledge Police Employees Retirement Plan
3860 Grantline Road
Mims, FL 32754
(321) 267-3082 (Telephone)
(321) 267-4728 (Fax)

Dear Sheila:

Re: Statement of No Impact Relating to Optional Forms of Retirement Income

This letter is being written to provide a statement of no impact with regard to Section 1. of the draft ordinance for the City of Rockledge Police Employees Retirement Plan (the Plan) which allows for payment of continuation percentages of 100%, 75% and 66-2/3% in addition to the 50% continuation percentage already found under Option 2 regarding the joint & survivor form of benefit.

Ordinance Wording

The draft language amending the Plan provisions as amended and restated in the City of Rockledge ordinance number 1192-99 is as follows:

Section 3-1. Optional Forms of Retirement Income

Option 2: A retirement income of a modified monthly amount, payable to the Participant during the joint lifetime of the Participant and a joint pensioner designated by himthe Participant, and following the death of the Participant, one hundred percent (100%), seventy-five percent (75%), sixty-six and two thirds percent (66 2/3%), or fifty percent (50%), of such monthly amount payable to the joint pensioner for the lifetime of the joint pensioner. In the event the joint pensioner predeceases the Participant, the Participant shall continue to receive the monthly amount as payable during their joint lifetime. Participants retiring prior to enactment of this ordinance shall not be entitled to change the Participant's prior elected option.

Actuarial Impact

As the total amount of benefits payable under the Plan are not affected by this change in Plan provisions, there is no impact to the cost of Plan.

Sincerely,

A handwritten signature in cursive script, reading 'Paula C. Freiman', is positioned above the typed name.

Paula C. Freiman, ASA, EA
Partner, Consulting Actuary

ORDINANCE NO. 1493 - 2008

AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING SECTION 62.60 TH-TOWNHOUSE DWELLING DISTRICT OF THE ROCKLEDGE LAND DEVELOPMENT REGULATIONS TO INCLUDE AN ALLOWABLE USE OF SINGLE FAMILY ATTACHED FOR CONDOMINIUM DEVELOPMENTS, CONDOMINIUM PROJECTS UNDER CONSTRUCTION OR APPROVED FOR FUTURE CONSTRUCTION; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES.

WHEREAS, the Rockledge Planning Commission has considered and recommended that "Single Family Attached" be added to Section 62.60 TH-Townhouse Dwelling District, for condominium developments and for approved condominium projects under construction or approved for future constructions; and

WHEREAS, the Rockledge City Council has reviewed the recommendation and found it in keeping with the overall development plan for the City and that such changes would benefit the City as a whole;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKLEDGE, FLORIDA, AS FOLLOWS:

SECTION 1. That Section 62.62(a) of the Rockledge Land Development Regulations is hereby amended by adding thereto a subsection (6) as follows:

"(6) Single-family attached dwelling projects, when converting a condominium project to a platted subdivision."

SECTION 2. That Section 62.60 of the Rockledge Land Development Regulations is hereby amended by adding a subsection 62.67 Single-Family Attached "SFA" projects, as follows:

"62.67. Single-Family Attached "SFA" Projects

(a) *Intent.* The provisions of the SFA (single-family attached dwelling) are only intended to apply to the conversion of a condominium project to a platted subdivision.

(b) Principal and Accessory uses shall be the same as stated in the Townhouse dwelling district.

(c) Special Exception shall be the same as stated in the townhouse dwelling district.

(d) Prohibited uses shall be the same as the Townhouse dwelling district.

(e) *Lot requirements.*

(1) *Area.* The minimum lot area required is nine hundred (900) square feet.

(2) *Width.* The minimum lot width required is eighteen (18) feet.

(3) *Depth.* The minimum lot depth required is fifty (50) feet.

(4) *Buildings.* Not more than one townhouse dwelling shall be constructed or placed on any one lot.

(f) *Building requirements.*

(1) *Lot coverage.* The maximum allowable lot coverage is one hundred (100) percent of the land that may be covered by the principal building and accessory buildings or structures, excluding driveways and concrete slabs, located thereon. The entire site plan would be required to meet impervious coverage not to exceed 50%.

(2) *Area.* Minimum living floor area per unit shall not be less than one thousand (1,000) square feet of living area.

- (3) *Height.* Maximum height of structures shall not be more than forty (40) feet, subject to Section 60.04.
- (4) *Density.* Maximum density shall not be more than fourteen (14) dwelling units per acre.
- (5) *Contiguous units.* No more than ten (10) dwelling units shall be contiguous.
- (6) *Distance separating building.* There shall be a minimum distance of open space between and separating each building containing townhouses:
 - (a) Except as provided in subparagraph (b) below, each building containing townhouses shall be separated from any other building, including another building containing townhouses, by a distance of not less than sixteen (16) lineal feet of open space area.
 - (b) The sole exception to the restriction imposed by subparagraph (a) above is that a building containing only two (2) townhouses may be erected, constructed, placed, kept or maintained within twenty-six (26) feet, but not less than ten (10) feet from only one other building containing only two (2) townhouses. Illustration: If three (3) buildings, each containing only two (2) townhouses, are to be built side by side, the building on one end (either end) must be not closer than ten (10) feet to the center building, and the building on the other end must be not closer than twenty-six (26) feet to said center building.
- (7) **Setback from perimeter property line.** All structures shall be set back not less than twenty (20) feet from the site's perimeter property line.
- (g) *Special requirements.*
 - (1) *Plat.* Before any building permit shall be issued for construction of a SFA, a subdivision plat of the land upon which the

single-family attached structure is to be located shall be duly recorded in the public records of Brevard County, Florida. Compliance with this provision requiring recording of a plat is a condition precedent to the construction of any SFA regardless of the number of SFA involved in the application for building permit. Prior to the recording of any SFA subdivision plat the same must be approved by the City Council, and no such plat shall be approved by the City Council unless all procedures, rules, regulations and requirements of the Rockledge Subdivision Regulations and Florida Statutes applicable to the preparation and filing of subdivision plats have been complied with in full. All plats must include ingress/egress tracts or easements from the platted lots to a dedicated road right-of-way. All proposed platted lots shall abut the ingress/egress easement or tract, and provide an unencumbered space between the parking area and ingress/egress easement or tract of 18 feet or more. Maintenance of an ingress/egress easement or tract shall be the responsibility of the Homeowners Association. Minimum width of the easement or tract shall be 25 feet.

- (2) *Off-street parking.* Parking shall be provided on site per the regulations as set forth in Section 55 of this Code.
- (3) *Dumpster visual barrier.* See Section 57.58 of this Code.
- (4) *Signs.* Signs shall be allowed in the TH district only as specifically permitted by the provisions of Section 86.00 of this Code.
- (5) *Fire wall.* Fire wall separation shall follow the guidelines established in the Florida Building Code, which may be amended from time to time. No platting may occur until fire wall separation requirements have been made and approved by the Rockledge Building Official.

(h) *Existing Condominium Developments.* Existing condominium developments may change its present use to "SFA" if it complies with provisions of Sections 62.62(a), and 62.67(a)

through 62.67(g).

SECTION 3. The provisions of this Ordinance are severable, and if any section, sentence, clause, or phrase hereof is for any reason held to be unconstitutional, invalid, or ineffective, such holding shall not affect the validity of the remaining portions of this Ordinance, it being expressly declared to be the City Council's intent that it would have passed the valid portions of this Ordinance without the inclusion therein of any invalid portion or portions.

SECTION 4. This Ordinance shall become effective ten (10) days following its adoption and being signed by the Chairman of the City Council.

ADOPTED at a regular meeting of the City Council of the City of Rockledge, Florida, this ____ day of _____, 2008.

Chairman, City Council of the
City of Rockledge, Florida

ATTEST:

City Clerk

1st Reading: JUN 18 2008

2nd Reading: _____

ORDINANCE NO. _____ - 2008

AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, ADDING A SECTION 42.06 TO THE ROCKLEDGE LAND DEVELOPMENT REGULATIONS TO BRING THE CITY INTO COMPLIANCE WITH THE FEDERAL CLEAN WATER ACT, 33 U.S.C. 1251 ET SEQ, BY IMPLEMENTING A MANDATED STORMWATER MANAGEMENT PROGRAM; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES.

WHEREAS, the Federal Clean Water Act, 33 U.S.C. 1251 et seq., requires the implementation of stormwater management programs; and

WHEREAS, the City of Rockledge has been issued a stormwater permit (NPDES Permit No. FLR04E047) which is controlled by the rules established by the Federal Clean Water Act, 33 U.S.C. 1251, et seq., and administered by the United States Environmental Protection Agency; and

WHEREAS, compliance with the Federal Clean Water Act, 33 U.S.C. 1251, et seq, by implementing a stormwater management program to control discharge of pollutants from stormwater would benefit the health, safety and welfare of all citizens of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKLEDGE, FLORIDA, AS FOLLOWS:

SECTION 1. The Rockledge Land Development Regulations are amended to add a Section 42.06 which is contained in Exhibit "A"

attached hereto.

SECTION 2. The provisions of this Ordinance are severable, and if any section, sentence, clause, or phrase hereof is for any reason held to be unconstitutional, invalid, or ineffective, such holding shall not affect the validity of the remaining portions of this Ordinance, it being expressly declared to be the City Council's intent that it would have passed the valid portions of this Ordinance without the inclusion therein of any invalid portion or portions.

SECTION 3. This Ordinance shall become effective ten (10) days following its adoption and signed by the Chairman of the City Council.

ADOPTED at a regular meeting of the City Council of the City of Rockledge, Florida, this ____ day of _____, 2008.

Chairman, City Council of the
City of Rockledge, Florida

ATTEST:

City Clerk

1st Reading: _____

2nd Reading: _____

42.06 STORMWATER POLLUTION CONTROL

(1) Authority:

The City of Rockledge is authorized by the Florida constitution and the provisions of the Florida Statutes Chapter 163, Section 125 and Section 403 to establish and administer programs for stormwater management including the control of pollution caused by stormwater.

(2) Definitions:

(a) '**Best Management Practices**' or '**BMPs**' mean schedules of activities, prohibitions of practices, maintenance procedures, treatment methods and other management practices to prevent or reduce pollutants from entering the MS4 or being discharged from the MS 4.

(b) '**City**' means City of Rockledge.

(c) '**Clean Water Act** or '**CWA**' means Public Law (PL) 92-500, as amended by PL 95-217, PL 95-576, PL 6-483, and PL 97-117, 33 U.S.C. 1251 et seq., as amended by the Water Quality Act of 1987, PL 100-4.

(d) '**Construction Activities**' means the alteration of land during construction and includes such activities as clearing, grading, and excavation, except operations that result in the disturbance of less than five (5) acres of total land area which are not part of a larger common plan of development of sale.

(e) '**Discharge**' means the release of liquid, solid or gaseous material and included but is not limited to a release, spilling, leaking, seeping, pouring, emitting, emptying, and dumping of any substance or material.

(f) '**Illicit Connection**' means point source discharges to the City's MS4 or to waters of the state, which are not composed entirely of stormwater and are not authorized by a permit.

(g) '**Illicit Discharge**' means the discharge to the City's MS4 or to waters of the state which is not composed entirely of stormwater, unless exempted pursuant to this ordinance, or the discharge to the City's MS4 or to waters of state which is not in compliance with federal, state or local permits.

(h) '**Industrial Activities**' means activities at facilities identified by the United States Environmental Protection Agency as requiring an NPDES Stormwater permit in accordance with 40

Code of the Federal Register 122.26 of the Code of the Federal Register of amendments thereto.

(i) **'Municipal Separate Storm Sewer System' or 'MS4'** means a conveyance, storage area or system of conveyances and storage areas (including, but not limited to, roads with drainage systems, streets, catch basins, curbs, gutters, ditches, manmade channels, storm drains, treatment ponds, and other structural BMPs) owned or operated by a local government that discharges to waters of the state or the other MS4's, that is designed solely for collecting, treating or conveying stormwater, and that is not part of a publicly owned treatments works (POT) as defined by 40 Code of the Federal Register 122.2 or any amendments thereto.

(j) **'Person'** means any individual, partnership, firm organization, corporation, association or other legal entity, whether singular or plural, as the context may require.

(k) **'Pollutant'** means dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials (except those regulated under the Atomic Energy Act of 1954, as amended, 42 U.S.C. 2011 et seq.), heat, wrecked or damaged equipment, rock sand, and industrial, municipal and agricultural waste discharged into the MS4.

(l) **'Reclaimed Water'** means water that has received at least advanced secondary treatment and basic disinfection and is reused after flowing out of a wastewater treatment facility.

(m) **'Reuse'** means the deliberate application of reclaimed water, in compliance with Florida Department of Environmental Protection and St. Johns River Water Management district rules, for a beneficial purpose.

(n) **'Runoff'** means the surface flow of water that results from, and occurs following, a rainfall event.

(o) **'Spill'** means illicit discharge.

(p) **'Stormwater'** means surface runoff and the discharge of runoff water resulting from rainfall.

(q) **'Waters of State'** means surface and ground waters as defined by 40 code of the Federal Register 122.2.

(3) Stormwater Discharges to the MS4 and Waters of the State:

(a) Discharges to the City's MS4 shall be controlled to the extent that such discharges will not impair the operation of the MS4 or contribute to the failure of the MS4 to meet any local, state, or federal requirements, including but not limited to, NPDES Permit No. FLR04E047. Discharges to the waters of the state shall be controlled to the extent that the discharge will be controlled to the maximum extent practicable as defined in the NPES Permit No. FLR04E047.

(b) Any person responsible for discharges determined by the City to be contributing to the failure of the City's MS4 or waters within the City to comply with the provisions and conditions of NPDES Permit No. FL\$04E047 shall provide corrective measures in accordance with a schedule approved by the City and may be subject to paying fines and damages.

(4) Stormwater Discharges from Industrial and Construction Activities:

(a) Stormwater discharges from industrial activities shall be treated or managed on site, in accordance with appropriate federal, state or local permits, and regulations, prior to discharge to the City's MS4 or to waters of the state.

(b) Stormwater discharges from construction activities shall be treated or managed on site in accordance with appropriate federal, state or local permits and regulations, prior to discharge to the City's MS4 or to waters of state. Erosion, sediment and pollution controls for the construction site shall be properly implemented, maintained and operated according to a pollution prevention plan required by an NPDES permit for the discharge of stormwater from construction activities, or according to a state permit issued by the Florida Department of Environmental Protection or St. Johns River Water Management District.

(c) The owners or operators of industrial facilities and constructions sites which will discharge stormwater to the City's MS4 or to waters of the state within the City limits shall provide written notification of the connection or discharge prior to the discharge from the industrial activity or construction activity.

(5) Control of Pollutant Contributions from Interconnected MS4's: The discharge of stormwater between interconnected State, County, City or other MS4's of an interconnected MS4 shall be responsible for the quality or discharge from their

portion of the MS4 in accordance with interlocal agreements controlling the discharge of stormwater from one MS4 to another.

(6) Prohibition of Illicit Discharges and Illicit Connections:

(a) Illicit discharges and illicit connections, not exempt under the provisions of this ordinance, are prohibited.

(b) Any discharge to the City's MS4 or to waters of the state which is in violation of federal, state or local permits or regulations constitutes an illicit discharge.

(c) Persons responsible for illicit discharges, or illicit connections shall immediately, upon notification or discovery, initiate procedures to cease the illicit discharge, or illicit connection, or obtain appropriate federal, state, or local permits for such discharge or connection.

(7) Inspection and Monitoring for Compliance: Authorized personnel shall be granted access for inspection of facilities discharging or suspected of discharging to the City's MS4 or waters of the state in order to effectuate the provisions of this ordinance and to investigate violations or potential violations of any of the terms herein.

(8) Maintenance of BMP's: Structural controls and other BMP's used for controlling the discharge of pollutants to the City's MS4 or to waters of the state shall be operated and maintained so as to function in accordance with permitted design or performance criteria and in compliance with federal, state or local permit conditions and regulations.

(9) Exemptions:

(a) The following activities shall not be considered either an illicit discharge or illicit connection unless such activities cause, or significantly contribute to, the impairment of the use of the City's MS4:

Discharges from:

1. Water line flushing;
2. Flushing of reclaimed water lines;
3. Street cleaning;
4. Construction dust control;
5. Landscape irrigation;
6. Diverted stream flow;
7. Rising ground waters;
8. Foundation and footing drains;
9. Swimming pool discharges;
10. Uncontaminated ground water infiltration (as defined

at 40 Code of the Federal Register 35.2005(20);

11. Uncontaminated pumped ground water;
12. Discharges from potable water sources;
13. Air conditioning condensate;
14. Irrigation water;
15. Springs;
16. Lawn watering;
17. Individual residential car washing;
18. Flows from riparian habitat and wetlands; and
19. Discharges or flows from emergency fire fighting activities and emergency response activities done in accordance with an adopted spill response/action plan.

(b) Discharges that have obtained appropriate federal, state and local permits are in compliance with the conditions of these permits.

(10) Enforcement, Penalties and Legal Proceedings:

(a) The Code Enforcement Officer is authorized to issue cease and desist orders in the form of written official notices immediately on site and following in writing by registered mail to the person(s) responsible for the violation. Specific activities and operations may be ordered to be ceased based upon the following conditions:

1. In a situation that may have a serious effect on the health, safety or welfare of the public or the environment, including the quality of stormwater in the City's MS4; or

2. When irreversible or irreparable harm may result, in the reasonable opinion of the code Enforcement Officer, and immediate cessation of the activity is necessary to protect the public or the environment, including the quality of stormwater in the City's MS4.

(b) Any person who violates this ordinance and/or fails to comply with the requirements of Subsections A and/or B shall be subject to prosecution before the City Code Enforcement Board.

(c) In addition to any fines which may be imposed by the City Code Enforcement Board, persons responsible for violation of this ordinance shall be liable for all sampling and analytical costs incurred in monitoring the discharge, and state and/or federal fines imposed as a result of the discharge and costs of removing or properly treating the discharge.

(d) If the persons responsible for the violation fail to take action required herein, the City has the right to take

remedial action. All costs incurred by the City in taking such actions shall be reimbursed by the persons responsible for the violation.

(e) The City may elect to take any or all of the above remedies concurrently, and the pursuance of one shall not preclude the pursuance of another.

(f) Any fines or other funds received as a result of the enforcement under this ordinance which are not used for specific purposes set forth in this ordinance shall be deposited in the Stormwater Utility Fund.

(g) This ordinance shall be administered by the City Manager or his designee. All persons in violation of this ordinance shall address such violations immediately upon written notification by the City. Violations may require a written response outlining the temporary and permanent measures that will be taken to correct the violation and proposed schedule for completion of corrective measures. Determination of when a written response is required shall be in the sole discretion of the City Manager or his designee.

ROCKLEDGE FIRE EMPLOYEES' RETIREMENT BOARD
MEETING MINUTES

Thursday, May 22, 2008

1. CALL TO ORDER

The Rockledge Fire Employees' Retirement Board held its quarterly meeting on Thursday, May 22, 2008 in the Council Chamber of Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: Jephtha Sunday, Chairman – Fifth Member
Patrick McNerney, Fire Representative
Richard Allen, Resident Representative
Norris Park, Secretary - Fire Representative

MEMBERS ABSENT: Norm Urban, Resident Representative (excused)

STAFF/CONSULTANTS: Al Glover, Investment Consultant - Morgan Stanley
Kenneth Harrison, Board Attorney - Sugarman & Susskind
Chad Little, Actuary - Freiman Little Actuaries
Sheila G. Hutcheson, Pension Plan Administrator
Karan Rounsavall, Recording Secretary

Chairman Sunday called the meeting to order at 9:07 a.m. A quorum was in attendance.

2. APPROVAL OF MINUTES

- Regular Meeting – February 21, 2008
Member Park moved to approve minutes for the February 21, 2008 quarterly meeting as submitted. Member McNerney seconded the motion and it carried unanimously.

3. OLD BUSINESS

A. Update: Employee interest in presentations by Jeffrey Helms, First Coast Financial Advisors.

At its February 21, 2008 meeting the Fire Employees' Retirement Board tabled a proposal to offer educational sessions on retirement planning in order to ascertain employee interest in attending such presentations. The proposal was first presented by Member Park who heard Mr. Helms speak at recent meetings of the Florida Public Pension Trustees Association (FPPTA). Mr. Helms offered two educational sessions (semi-annual) at a total cost of \$2,000. The sessions lasted approximately 90 minutes each and were open to employees, spouses, and any others who wished to attend. The \$2,000 cost would be shared by the three Rockledge retirement boards.

Members Park and McNerney advised that employees from their shifts were receptive to the proposal and expressed interest. Attorney Harrison advised that attendance at such a retirement planning session would satisfy a trustee's educational requirements.

Member McNerney moved to authorize Jeffrey Helms of First Coast Financial Advisors to present two educational sessions on retirement planning to City of Rockledge employees subject, of course, to the tentative approval of the General Employees' and Police Officers' Retirement Boards. The cost to the Fire Employees' Retirement Board was not to exceed \$700. Member Allen seconded the motion and it carried unanimously. Mr. Helms' engagement letter should be sent to Attorney Harrison.

- B. Update by Plan Administrator on status of transition of custodial banking services to Morgan Stanley Trust and request for amendment to authorized signatures for disbursements.

Plan Administrator Hutcheson reported that the transition to Morgan Stanley Trust for custodial banking services was complete and moving along with only a few glitches which were being resolved. She relayed a request from Assistant City Manager Dave Henderson to add his name to those individuals authorized to sign on behalf of the Fire Employees' Retirement Board. Doing so would expedite disbursement requests and other paperwork. Mr. Henderson also wondered whether or not the Board would be comfortable with a single signer for retirement matters, most commonly refund requests.

Member Allen moved to include Assistant City Manager Dave Henderson as an authorized signer for the Fire Employees' Retirement Board but to make no change as to the requirement for two signers on all retirement matters. Member Park seconded the motion and it carried unanimously.

4. NEW BUSINESS

- A. Consideration of proposed ordinance prepared by Attorney Harrison/Actuary Freiman Little: Optional forms of joint and survivor benefits (100%, 75%, and 66 & 2/3% survivor options, in addition to the 50% survivor option).

The Retirement Board was in receipt of a proposed ordinance formalizing the routine inclusion of various forms of joint and survivor benefits (i.e., 100%, 75%, and 66 & 2/3%). The actuary prepared a "Statement of No Impact Relating to Optional Forms of Retirement Income." Actuary Little elaborated briefly on the ordinance and emphasized that there was no cost to the Plan.

Member Park wondered whether or not this was an appropriate time to address the inclusion of a pop-up benefit wherein if a beneficiary predeceased the retiree, that the retiree's benefit would adjust back to the life certain option. Not having been discussed previously, the Board agreed to address his suggestion separately at the conclusion of New Business.

Member Park moved to accept the proposed ordinance formalizing the various forms of joint and survivor options as stated above and to forward it to City staff, along with the actuary's letter of no impact, for placement on a future City Council agenda. Member McNerney seconded the motion and it carried on an all yes vote.

- B. Review of contract with Morgan Stanley, pursuant to the recently adopted policy, and consideration of whether to issue requests for proposals (RFP's) for investment consultant services or to maintain the current agreement with Morgan Stanley.

At its February 21, 2008 meeting, the Retirement Board adopted a policy relating to the review of professional service provider agreements. Said policy provided that the Board would routinely review all professional service provider agreements to determine appropriateness and timeliness of the terms contained therein. Morgan Stanley's contract for investment consultant services was the first such agreement to be reviewed pursuant to this policy. The Board was in receipt of a copy of the subject agreement.

Al Glover, investment consultant with Morgan Stanley, advised that current fees associated with his professional service agreement were 85 basis points, inclusive of all costs except custody (which was handled by a separate legal entity/contract).

Attorney Harrison briefly outlined the process for requesting proposals. Solicitations would be sent to firms that provided investment management services. Anticipating numerous responses, the Board would probably wish to establish a review committee to develop a short list of proposals for interview by the entire Board. The attorney noted that the Board was not mandated to change its current investment consultant. The current agreement with Morgan Stanley was executed in 2002. If the Board did not wish to pursue RFP's at this time, it might want to consider updating its current contract with Morgan Stanley.

Member Park voiced his comfort level and confidence with Morgan Stanley. Noting that financial markets were quite volatile at the present time, he did not feel that a change would be in the best interest of the Plan. Should feelings change in the future, the Board was not constrained from reviewing this agreement at any time.

Member Allen moved to retain Morgan Stanley as investment consultant for the Fire Employees' Retirement Board and to direct Attorney Harrison to update the current contract. Member Park seconded the motion and it carried on an all yes vote.

- C. Consideration of retaining Sugarman & Susskind to prepare and submit to the Internal Revenue Service an application for a Favorable Determination Letter.

At the previous quarterly meeting, Attorney Harrison advised that this was an opportune time for the Fire Retirement Board to apply for a Favorable Determination Letter from the Internal Revenue Service (IRS). Such a determination letter ensured that the pension plan satisfied requirements of the IRS Code and was deemed to be a "qualified plan" and, as such, eligible for favorable tax treatment. As to price, his firm's proposed fee for preparation of the application, including the \$1,000 filing fee, was \$7,500 per plan (assuming that each of the Rockledge retirement plans moved forward with the application).

Member Allen moved to authorize the attorney to proceed with application for a Favorable Determination Letter from the IRS at a cost of \$7,500 which included the \$1,000 filing fee. Member McNerney seconded the motion and it carried unanimously.

D. Consideration of "Pop-Up" benefit for retirees selecting joint and survivor options.

This matter was discussed earlier in the meeting. Member Park explained that a pop-up provision was essentially an insurance policy that a retiree paid for by virtue of a smaller monthly benefit. Under this option, if a retiree's beneficiary predeceased the retiree, the retiree's benefit would revert back to the life certain option. It was not an uncommon provision for pension plans and was generally well received. Further, it typically carried no cost to the plan.

Member Park moved to direct the attorney to prepare an ordinance creating a pop-up option for retirees selecting joint and survivor benefits and to direct the actuary to prepare an appropriate impact statement to accompany the ordinance. Member McNerney seconded the motion and it carried on an all yes vote.

5. REPORTS & COMMUNICATIONS

A. Report: Quarterly Fund Performance (Al Glover, Morgan Stanley)

Al Glover presented the Investment Performance Report of the Retirement Trust's assets for the period ending March 31, 2008. He distributed a bound document reflecting the quarter's activity and earnings for the composite fund as well as each of the individual managers reflecting various investment styles. Total market value as of March 31, 2008 was \$6,332,695, down from \$6,408,860 for the previous quarter ended December 31, 2007. On a percentage basis, the composite portfolio was down by -4.18 percent; over the trailing 12 months (March 2007 through March 2008), the portfolio was down -1.43 percent. The City contributed \$204,282 to the pension fund during the quarter. Despite the portfolio's negative performance, Mr. Glover advised that it did outperform its policy index.

Mr. Glover advised that Northern Trust (value manager) was on the "watch" list for underperformance, due in large part to its exposure to the financial sector. Along this line, his firm was examining the benefits of a switch to an "all cap" value manager as opposed to a "large cap" manager for this particular investment style. The analysis was ongoing and he hoped to be able to present the results at the next quarterly meeting.

Quarterly performance results (i.e., quarter ending March 31, 2008) for the individual managers were as follows:

Pacific Income – fixed income – positive return of 3.57 percent

Delaware Capital Management – international – negative return of -8.51 percent

Northern Trust – large cap value – negative return of -8.25 percent

Congress Asset Management – large cap growth – negative return of -5.87 percent

Mr. Glover introduced Tom Murphy of Congress Asset Management (growth manager) who addressed his fund's performance and overall economic outlook. Due to greater growth rates overseas, Congress favored multi-national companies and exporters. Mr. Murphy foresaw a slow recovery for the economy.

The Board acknowledged receipt of the Investment Performance Report as presented.

B. Report: Board Attorney (Kenneth Harrison, Sr., Sugarman & Susskind)

- Attorney Harrison briefly reported on new legislation affecting public pension plans. He was hopeful that a bill extending term limits and expanding a plan's ability to invest internationally would pass toward the end of the legislative session.

C. Report: Administrative Report (Sheila Hutcheson)

- Plan Administrator Hutcheson requested signatures from board members at the end of the meeting.

D. Report: Actuarial Consultants (Freiman Little Actuaries, LLC)

- Member Park asked about the feasibility of plan enhancements with excess state funds. Actuary Little advised that as of the last actuarial valuation, there was just over \$100,000 in excess funds. The Plan met all statutory minimums. Member Park wanted to consider a three percent multiplier for members up to 30 years of service. Currently, the three percent multiplier was in effect for up to 25 years of service but reduced to one and one-half percent between 25 to 30 years of service. Attorney Harrison cautioned Member Park about becoming an advocate for collective bargaining. As a trustee, his role was to administer the Plan as enacted. To pursue enhanced benefits, he could give notice to the membership about excess funds and conduct a survey.

6. ADJOURN

The meeting adjourned at 11:07 a.m.

Submitted by:

Approved by:

Sheila G. Hutcheson
Plan Administrator

Jeptha Sunday, Chairman

**ROCKLEDGE GENERAL EMPLOYEES' RETIREMENT BOARD
MEETING MINUTES**

Thursday, May 22, 2008

1. CALL TO ORDER

The Rockledge General Employees' Retirement Board held its quarterly meeting on Thursday, May 22, 2008 in the Council Chamber of Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: Sharon Caldwell, Support Staff Representative
David Henderson, City Manager's Office Representative
Anthony Borge, City/LIUNA Representative

MEMBERS ABSENT: Stephen Wilson, Executive Staff Representative (excused)

STAFF/CONSULTANTS: Al Glover, Investment Consultant - Morgan Stanley
Kenneth Harrison, Board Attorney - Sugarman & Susskind
Chad Little, Actuary - Freiman Little Actuaries
Sheila G. Hutcheson, Pension Plan Administrator
Karan Rounsavall, Recording Secretary

Chairman Henderson called the meeting to order at 1:05 p.m. A quorum was in attendance. It was noted that there was a vacancy on the Board.

2. APPROVAL OF MINUTES

- Regular Meeting – February 21, 2008 and Special Meeting – April 17, 2008
Member Borge moved to approve minutes for both the February 21, 2008 quarterly meeting and April 17, 2008 special meeting as submitted. Member Caldwell seconded the motion and it carried unanimously.

3. ELECTION OF OFFICERS

It was necessary to elect officers for the Retirement Board. The floor was opened for nominations for the positions of chairman and secretary. Member Caldwell nominated Member Henderson for re-election as chairman and herself for re-election as secretary. There were no further nominations. Member Henderson and Member Caldwell were re-elected as chairman and secretary, respectively, by acclamation. It was agreed to defer election of a vice-chairman until a full Board was in attendance.

4. OLD BUSINESS

- A. Update: Employee interest in presentations by Jeffrey Helms, First Coast Financial Advisors.

At its last quarterly meeting the General Employees' Retirement Board tabled a proposal to offer educational sessions on retirement planning to this meeting in order

to ascertain employee interest. The proposal was first brought forward to the Board by Norris Park, a trustee for the Fire Employees' Retirement Board, who heard

Jeffrey Helms speak at recent meetings of the Florida Public Pension Trustees Association (FPPTA). Mr. Helms offered two educational sessions (semi-annual) at a total cost of \$2,000. The sessions lasted approximately 90 minutes each and were open to employees, spouses, and any others who wished to attend. His \$2,000 fee would be shared by the three Rockledge retirement boards.

Chairman Henderson suggested that the Retirement Boards sponsor the presentations and invite other entities/non-employees for a fee. He also reminded the Board that a local businessman previously offered to organize a similar presentation at no cost.

Member Caldwell moved to authorize Jeffrey Helms of First Coast Financial Advisors to present two educational sessions on retirement planning to City of Rockledge employees subject, of course, to the tentative approval of all three retirement boards. Her motion also included Chairman Henderson's suggestion to open the presentations up to other jurisdictions in Brevard County for an attendance fee. The cost to the General Employees' Retirement Board was not to exceed \$700. Member Borge seconded the motion and it carried unanimously. Mr. Helms' engagement letter would be sent to Attorney Harrison.

- B. Update by Plan Administrator on status of transition of custodial banking services to Morgan Stanley Trust.

Plan Administrator Hutcheson reported that the transition to Morgan Stanley Trust for custodial banking services was complete and moving along with only a few glitches which were being resolved. She commended Morgan Stanley for its responsiveness. She also reminded the Board that, pursuant to policy, two signers were required for all retirement matters. Most commonly, these were refund requests.

- C. Appointment of Fifth Member to the General Employees' Retirement Board.

The Board was in receipt of an application from Donald Breckenridge, Jr. for appointment to the General Employees' Retirement Board. Chairman Henderson spoke in favor of his appointment.

Member Caldwell moved to appoint Donald Breckenridge as the fifth member of the General Employees' Retirement Board for a term expiring in 2010 and to direct that his name be forwarded onto City Council for confirmation at its first meeting in June. Member Borge seconded the motion and it carried on an all yes vote. Plan Administrator Hutcheson would prepare a memorandum to the city manager asking for City Council's ratification of the appointment.

4. NEW BUSINESS

- A. Review of contract with Morgan Stanley, pursuant to the recently adopted policy, and consideration of whether to issue requests for proposals (RFP's) for investment consultant services or to maintain the current agreement with Morgan Stanley.

At its February 21, 2008 meeting, the Retirement Board adopted a policy relating to the review of professional service provider agreements. Said policy provided that the

Board would routinely review all professional service provider agreements to determine appropriateness and timeliness of the terms contained therein. Morgan Stanley's contract for investment consultant services was the first such agreement to

be reviewed pursuant to this policy. The Board was in receipt of a copy of the subject agreement.

Al Glover, investment consultant with Morgan Stanley, advised that current fees associated with his professional service agreement were 85 basis points, inclusive of all costs except custody (which was handled by a separate legal entity/contract).

Attorney Harrison briefly outlined the process for requesting proposals. Solicitations would be sent to firms that provided investment management services. Anticipating numerous responses (particularly given the departure of Merrill Lynch from this market), the Board might want to establish a review committee to develop a short list of proposals for interview by the entire Board. The attorney advised that the Board was not mandated to change its current investment consultant but did recommend that it consider updating its current contract with Morgan Stanley which was executed in 2002. The Fire Employees' Retirement Board voted to retain Morgan Stanley earlier in the day.

Member Borge moved to retain Morgan Stanley as investment consultant for the General Employees' Retirement Board and to direct Attorney Harrison to update the current contract. Member Caldwell seconded the motion and it carried on an all yes vote. The attorney would submit the updated contract at the next quarterly meeting for approval.

- B. Authorization of an actuarial study to determine the cost to the plan to include "ten-year certain and life" as the normal form of retirement.

Chairman Henderson originated the request for this study at the Board's February 21, 2008 meeting. Actuary Little advised that the estimated cost to prepare such a study was \$1,500. Generally the "ten-year certain and life" retirement option was a relatively inexpensive benefit improvement. However, Mr. Little reminded the Board that the City was committed to funding the retirement plan at a level not to exceed seven percent of payroll. Currently that cost was 6.8 percent of payroll. If the assets of the plan did not meet the investment return assumption of eight percent for the current fiscal year, it would definitely push the cost up against the seven percent funding level.

Member Borge moved to authorize Freiman Little Actuaries to perform the requested study (at a cost not to exceed \$1,500) to determine the cost to the plan to provide for "ten-year certain and life" as the normal form of retirement. Member Caldwell seconded the motion and it carried unanimously. Actuary Little indicated that the study would be available for review at the next quarterly meeting.

- C. Consideration of retaining Sugarman & Susskind to prepare and submit to the Internal Revenue Service an application for a Favorable Determination Letter.

At the previous quarterly meeting, Attorney Harrison advised that this was an opportune time for the retirement boards to apply for a Favorable Determination Letter from the Internal Revenue Service (IRS). Such a determination letter ensured

that the pension plans satisfied requirements of the IRS Code and were deemed to be "qualified plans" and, as such, eligible for favorable tax treatment. His firm's proposed fee for preparation of the extensive application, including the \$1,000 filing

fee, was \$7,500 per plan (assuming that each of the Rockledge retirement plans moved forward with an application). Note: The Fire Board voted to proceed with the determination letter at its earlier meeting.

Member Borge moved to authorize the attorney to proceed with application for a Favorable Determination Letter from the IRS at a cost of \$7,500 which included the \$1,000 filing fee. Member Caldwell seconded the motion and it carried unanimously.

- D. Consideration of proposed ordinance prepared by Attorney Harrison/Actuary Freiman Little: Optional forms of joint and survivor benefits (100%, 75%, and 66 & 2/3% survivor options, in addition to the 50% survivor option).

The Board was in receipt of a proposed ordinance formalizing the routine inclusion of various forms of joint and survivor benefits (i.e., 100%, 75%, and 66 & 2/3%). The actuary had prepared a "Statement of No Impact Relating to Optional Forms of Retirement Income." Actuary Little elaborated briefly on the ordinance and emphasized that there was no cost to the Plan.

Member Borge moved to accept the proposed ordinance formalizing the various forms of joint and survivor options as stated above and to forward it to City staff, along with the actuary's letter of no impact, for placement on a future City Council agenda. Member Caldwell seconded the motion and it carried on an all yes vote.

- E. Consideration of "Pop-Up" benefit for retirees selecting joint and survivor options.

The Fire Retirement Board discussed the pop-up benefit during its earlier meeting. A pop-up provision was essentially an insurance policy that a retiree paid for by virtue of a smaller monthly benefit. Under this option, if a retiree's beneficiary predeceased the retiree, the retiree's benefit would revert back to the life certain option. It was not an uncommon provision for pension plans and was generally well received. Because the retiree purchased this protection through a reduced benefit, it typically carried no additional cost to the plan.

Member Caldwell moved to direct the attorney to prepare an ordinance creating a pop-up option for retirees selecting joint and survivor benefits and to direct the actuary to prepare an appropriate impact statement to accompany the ordinance. Member Borge seconded the motion and it carried on an all yes vote. The ordinance would be available for review at the next quarterly meeting.

5. REPORTS & COMMUNICATIONS

- A. Report: Quarterly Fund Performance (Al Glover, Morgan Stanley)

Al Glover presented the Investment Performance Report of the Retirement Trust's assets for the period ending March 31, 2008. He distributed a bound document reflecting the quarter's activity and earnings for the composite fund as well as each of the individual managers reflecting various investment styles. Total market value as of March 31, 2008 was \$8,294,073, down from \$8,453,412 for the previous quarter

ended December 31, 2007. On a percentage basis, the composite portfolio was down -3.18 percent; over the trailing 12 months (March 2007 through March 2008), the portfolio was down -0.80 percent. The City contributed \$126,739 to the pension fund

during the quarter. Despite the portfolio's negative performance, Mr. Glover advised that it did outperform its policy index.

Mr. Glover advised that Northern Trust (value manager) was on the "watch" list for underperformance, due in large part to its exposure to the financial sector. Along this line, his firm was examining the benefits of a switch to an "all cap" value manager as opposed to a "large cap" manager for this particular investment style. The analysis was ongoing and he hoped to be able to present the results at the next quarterly meeting.

Quarterly performance results (i.e., quarter ending March 31, 2008) for the individual managers were as follows:

Pacific Income – fixed income – positive return of 3.57 percent

Delaware Capital Management – international – negative return of -8.49 percent

Northern Trust – large cap value – negative return of -8.21 percent

Congress Asset Management – large cap growth – negative return of -5.83 percent

Mr. Glover introduced Tom Murphy of Congress Asset Management (growth manager) who addressed his fund's performance and overall economic outlook.

The Board acknowledged receipt of the Investment Performance Report as presented. Mr. Glover thanked the Board for renewing his agreement for investment consultant services.

B. Report: Board Attorney (Kenneth Harrison, Sr., Sugarman & Susskind)

- Attorney Harrison reminded Board members that annual financial disclosure statements were due by July 1, 2008. These forms were to be returned to the supervisor of elections for one's county of residence.

C. Report: Administrative Report (Sheila Hutcheson) – No report.

D. Report: Actuarial Consultants (Freiman Little Actuaries, LLC)

- Actuary Little inquired as to the status of an ordinance addressing lump-sum distributions. Chairman Henderson advised that an ordinance to eliminate lump-sum distributions altogether was still outstanding with sign-off by the Police Benevolent Association (PBA) being the holdup. Attorney Harrison expressed his opinion that lump sum distributions were detrimental to retirement plans as well as to the plan members. The attorney further stated that Board members had a fiduciary responsibility to all members of a retirement plan.

Member Caldwell commented briefly on the April 17, 2008 special meeting during which the General Employees' Retirement Board granted a lump-sum distribution. She felt that there were unique circumstances involved in that situation. Personally, she believed in reviewing such requests on a case-by-case basis. Member Caldwell also noted that there was no Deferred Retirement Option Plan (DROP) for general employees.

It was the consensus of the Board to place a discussion item on the next quarterly meeting agenda, that being discussion of an ordinance which would cap lump-sum distributions and to revisit the merits of a DROP provision for general employees.

6. ADJOURN

The meeting adjourned at 2.55 p.m.

Submitted by:

Approved by:

Sheila G. Hutcheson
Plan Administrator

David Henderson, Chairman

ROCKLEDGE POLICE EMPLOYEES' RETIREMENT BOARD
MEETING MINUTES

Thursday, May 22, 2008

1. CALL TO ORDER

The Rockledge Police Employees' Retirement Board held its quarterly meeting on Thursday, May 22, 2008 in the Council Chamber of Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: Rodney Whelan, Chairman – Police Representative
John Shockey, City Representative (arrived at 3:19 p.m.)
Don Pirson, Secretary – Police Representative
Anthony Mendillo, Fifth Member

MEMBERS ABSENT: Ron Farmer, Citizen Representative (excused)

STAFF/CONSULTANTS: Al Glover, Investment Consultant - Morgan Stanley
Kenneth Harrison, Board Attorney - Sugarman & Susskind
Chad Little, Actuary - Freiman Little Actuaries
Sheila G. Hutcheson, Pension Plan Administrator
Karan Rounsavall, Recording Secretary

Chairman Whelan called the meeting to order at 3:13 p.m. A quorum was in attendance.

2. APPROVAL OF MINUTES

- Regular Meeting – February 21, 2008
Member Mendillo moved to approve minutes for the February 21, 2008 quarterly meeting as submitted. Member Pirson seconded the motion and it carried unanimously.

3. OLD BUSINESS

- A. Update: Employee interest in presentations by Jeffrey Helms, First Coast Financial Advisors.

At its February 21, 2008 meeting the Board tabled a proposal to offer educational sessions on retirement planning in order to ascertain employee interest in attending. The proposal was first brought forward to the Board by Norris Park, a trustee for the Fire Employees' Retirement Board, who heard Jeffrey Helms speak at recent meetings of the Florida Public Pension Trustees Association (FPPTA). Mr. Helms offered two educational sessions (semi-annual) at a total cost of \$2,000. The sessions lasted approximately 90 minutes each and were open to employees, spouses, and any others who wished to attend. His \$2,000 fee would be shared by the three Rockledge retirement boards.

Feeling that there was employee interest in these sessions, Member Pirson moved to authorize Jeffrey Helms of First Coast Financial Advisors to present two educational sessions on retirement planning to City of Rockledge employees, spouses, etc. The cost to the Police Employees' Retirement Board was not to exceed \$700. Member Mendillo seconded the motion and it carried unanimously. Mr. Helms' engagement letter would be sent to Attorney Harrison.

- B. Update by Plan Administrator on status of transition of custodial banking services to Morgan Stanley Trust and request for amendment to authorized signatures for disbursements.

Plan Administrator Hutcheson reported that the transition to Morgan Stanley Trust for custodial banking services was complete and moving along with only a few glitches which were being resolved. She relayed a request from Assistant City Manager Dave Henderson to add his name to those individuals authorized to sign on behalf of the Police Employees' Retirement Board. Doing so would expedite disbursement requests and other paperwork. Most commonly, these were refund requests. The Board maintained the requirement for two signers for disbursements.

Member Mendillo moved to include Assistant City Manager Dave Henderson as an authorized signer for the Police Employees' Retirement Board. Member Pirson seconded the motion and it carried unanimously.

4. NEW BUSINESS

- A. Consideration of proposed ordinance prepared by Attorney Harrison/Actuary Freiman Little: Optional forms of joint and survivor benefits (100%, 75%, and 66 & 2/3% survivor options, in addition to the 50% survivor option).

The Retirement Board was in receipt of a proposed ordinance formalizing the routine inclusion of various forms of joint and survivor benefits (i.e., 100%, 75%, and 66 & 2/3%). The actuary prepared a "Statement of No Impact Relating to Optional Forms of Retirement Income." Actuary Little elaborated briefly on the ordinance and emphasized that there was no cost to the Plan. Both the Fire Employees' and General Employees' Retirement Boards had voted to move forward with this ordinance.

Member Shockey moved to accept the proposed ordinance formalizing the various forms of joint and survivor options as stated above and to forward it to City staff, along with the actuary's letter of no impact, for placement on a future City Council agenda. Member Pirson seconded the motion and it carried on an all yes vote.

- B. Review of contract with Morgan Stanley, pursuant to the recently adopted policy, and consideration of whether to issue requests for proposals (RFP's) for investment consultant services or to maintain the current agreement with Morgan Stanley.

At its February 21, 2008 meeting, the Retirement Board adopted a policy relating to the review of professional service provider agreements. Said policy provided that the Board would routinely review all professional service provider agreements to determine appropriateness and timeliness of the terms contained therein. Morgan Stanley's contract for investment consultant services was the first such agreement to be reviewed pursuant to this policy. The Board was in receipt of a copy of the subject agreement.

Al Glover, investment consultant with Morgan Stanley, advised that current fees associated with his professional service agreement were 85 basis points, inclusive of all costs except custody (which was handled by a separate legal entity/contract).

Attorney Harrison briefly outlined the process for requesting proposals. He emphasized that the Board was not mandated to change its current investment consultant. Since the current agreement with Morgan Stanley was executed in 2002, if the Board did not wish to pursue RFP's at this time, he recommended that it update its current contract with Morgan Stanley.

Members Shockey and Pirson voiced their satisfaction and confidence with Morgan Stanley. It was noted that the Board could revisit the agreement at anytime should these feelings change in the future.

Member Mendillo moved to retain Morgan Stanley as investment consultant for the Police Employees' Retirement Board and to direct Attorney Harrison to update the current contract. Member Pirson seconded the motion and it carried on an all yes vote.

- C. Consideration of retaining Sugarman & Susskind to prepare and submit to the Internal Revenue Service an application for a Favorable Determination Letter.

At the previous quarterly meeting, Attorney Harrison advised that this was an opportune time for the Retirement Boards to apply for a Favorable Determination Letter from the Internal Revenue Service (IRS) for their individual plans. Such a determination letter ensured that the pension plan satisfied requirements of the IRS Code and was deemed to be a "qualified plan" and, as such, eligible for favorable tax treatment. His firm's proposed fee for preparation of the application, including the \$1,000 filing fee, was \$7,500 per plan. Both other Retirement Boards had voted to move forward with the IRS application.

Member Shockey moved to authorize the attorney to proceed with application for a Favorable Determination Letter from the IRS at a cost of \$7,500 which included the \$1,000 filing fee. Member Mendillo seconded the motion and it carried unanimously.

- D. Consideration of "Pop-Up" benefit for retirees selecting joint and survivor options.

Both the Fire Employees' and General Employees' Retirement Boards discussed the pop-up benefit during their meetings. Attorney Harrison explained that a pop-up provision was essentially an insurance policy that a retiree paid for by virtue of a smaller monthly benefit. Under this option, if a retiree's beneficiary predeceased the retiree, the retiree's benefit would revert back to the life certain option. It was not an uncommon provision for pension plans and was generally well received. Actuary Little added that this particular benefit improvement typically carried no cost to a plan.

Member Shockey moved to direct the attorney to prepare an ordinance creating a pop-up option for retirees selecting joint and survivor benefits and to direct the actuary to prepare an appropriate impact statement to accompany the ordinance. Member Mendillo seconded the motion and it carried on an all yes vote.

5. REPORTS & COMMUNICATIONS

- A. Report: Quarterly Fund Performance (Al Glover, Morgan Stanley)

Al Glover presented the Investment Performance Report of the Retirement Trust's assets for the period ending March 31, 2008. He distributed a bound document reflecting the quarter's activity and earnings for the composite fund as well as each of the individual managers reflecting various investment styles. Total market value as of March 31, 2008 was \$6,843,916, down from \$6,970,230 for the previous quarter ended December 31, 2007. On a percentage basis, the composite portfolio was down -4.19 percent; over the trailing 12 months (March 2007 through March 2008), the portfolio was down -1.22 percent. The City contributed \$179,208 to the pension fund during the quarter. Despite the portfolio's negative performance, Mr. Glover advised that it did outperform its policy index.

Mr. Glover advised that Northern Trust (value manager) was on the "watch" list for underperformance, due in large part to its exposure to the financial sector. Along this line, his firm was examining the benefits of a switch to an "all cap" value manager as opposed to a "large cap" manager for this particular investment style. The analysis was ongoing and he hoped to be able to present the results at the next quarterly meeting.

Quarterly performance results (i.e., quarter ending March 31, 2008) for the individual managers were as follows:

Pacific Income – fixed income – positive return of 3.56 percent

Delaware Capital Management – international – negative return of -8.45 percent

Northern Trust – large cap value – negative return of -8.25 percent

Congress Asset Management – large cap growth – negative return of -5.99 percent

Mr. Glover introduced Tom Murphy of Congress Asset Management (growth manager) who addressed his fund's performance and overall economic outlook. Mr. Murphy foresaw an improving market during the remainder of the year.

The Board acknowledged receipt of the Investment Performance Report as presented.

B. Report: Board Attorney (Kenneth Harrison, Sr., Sugarman & Susskind)

- Attorney Harrison briefly reported on new legislation affecting public pension plans. He was hopeful that a bill extending term limits and expanding a plan's ability to invest internationally would pass toward the end of the legislative session.
- The attorney reminded Board members that annual statements of financial interests were due by July 1, 2008. These forms were to be returned to the supervisor of elections for one's county of residence.

C. Report: Administrative Report (Sheila Hutcheson)

- Plan Administrator Hutcheson requested signatures from board members at the end of the meeting.

D. Report: Actuarial Consultants (Freiman Little Actuaries, LLC)

- Chairman Whelan asked about the use of excess state funds. Actuary Little advised that as of the last actuarial valuation, there was approximately \$109,000 in excess funds. The Plan already met all statutory minimums. Attorney Harrison reminded Board members that their obligation was to let responsible parties (i.e., collective bargaining units) know that these funds were available for enhanced

benefits. One such benefit to utilize excess State funds was known as a "share plan" or "13th check." This benefit worked by disbursing all excess funds in a given year to the membership, thus the "13th check. This worked to keep a zero balance in the State's account each year.

It was the consensus of the Board to discuss a "share plan" at its next quarterly meeting in August.

Prior to adjourning, Member Shockey asked about the status of the disability pension for Paul Godke. Plan Administrator Hutcheson advised that disability forms were sent to Mr. Godke. It was necessary to receive a letter from his physician stating that Mr. Godke was unable to render service as a police officer. Board members were in agreement that Mr. Godke was entitled to the disability retirement and were anxious to complete the proper paperwork to begin his disability benefits. The Board was endeavoring to do everything it could to accommodate his disability retirement request.

Member Mendillo thanked Plan Administrator Hutcheson for her taking the time to acquaint him on his role as a retirement board trustee.

6. ADJOURN
The meeting adjourned at 4:49 p.m.

Submitted by:

Approved by:

Sheila G. Hutcheson
Plan Administrator

Rodney Whelan, Chairman

ROCKLEDGE POLICE EMPLOYEES' RETIREMENT BOARD
SPECIAL MEETING MINUTES

Thursday, June 12, 2008

CALL TO ORDER

The Rockledge Police Employees' Retirement Board held a special meeting on Thursday, June 12, 2008 in the Conference Room of Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: Rodney Whelan, Chairman
 John Shockey, City Representative
 Ron Farmer, Resident Representative
 Don Pirson, Police Representative

MEMBERS ABSENT: Tony Mendillo (excused absence)

STAFF/CONSULTANTS: Sheila G. Hutcheson, Pension Plan Administrator
 David A. Henderson, Assistant City Manager

Chairman Whelan called the meeting to order at 2:05 p.m. A quorum was in attendance.

The purpose of the special meeting was consideration/approval of a non-line of duty disability claim of Paul Godke.

Plan Administrator Hutcheson briefly reviewed that the Board had discussed Mr. Godke's claim at the end of the May 22, 2008 meeting, at which time it was noted that certain forms had been sent to Mr. Godke to finalize the claim, which had been ongoing. The Board Members had been in agreement that Mr. Godke was entitled to the non-line of duty disability, pending the completion of the required paperwork, including a statement from his physician to certify his inability to render service as a police officer. The completed forms and a certification of disability (non-line of duty) from Dr. Wasim Niazi had been received and the Board was asked now asked to formally approve the disability claim of Paul Godke, effective as of April 1, 2007.

The Board had some questions as to the calculations and the Board waited till Mr. Henderson arrived at 2:15 p.m. to address the questions. Mr. Henderson explained that the benefit was based on the highest five years' earnings of the last ten years. Mr. Henderson continued by reporting information on the settlement agreement between Mr. Godke and the City with respect to the benefit option selections; Mr. Godke had selected the ten year and life option.

Member Pirson made a motion to confirm the non-line of duty disability for Paul Godke with benefit payments to commence retroactive to April 1, 2007 and to waive the requirement for

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three doctors (accepting the report from Dr. Wasim Niazi); Member Shockey seconded the motion and it carried on an all yes vote.

ADJOURN

Member Shockey made a motion for adjournment, which was seconded by Member Pirson and approved unanimously. The meeting adjourned at 2:24 p.m.

Submitted by:

Approved by:

Sheila G. Hutcheson, Plan Administrator

Rodney Whelan, Chairman

THE ROCKLEDGE ENVIRONMENTAL ENHANCEMENT (TREE) BOARD

MINUTES OF REGULAR MEETING

Thursday, June 12, 2008 - 6:00 p.m.

1. CALL TO ORDER

PRESENT: Susan Davis, Jennifer Stites, Jill LaVista, Carole McCormick, Marti Rich, Sandy Sharpe, David Straughn, Allen Willis.

ABSENT: Leslie Augustine, Kenneth Moore

STAFF PRESENT: Rene LaMarr

GUEST: NONE

With a quorum present the meeting was called to order at 6:05 p.m. by Chairman Stites.

2. APPROVAL OF MINUTES

Motion made by Jill LaVista, seconded by Sandy Sharpe, to approve the minutes of the regular meeting of May 8, 2008. Motion passed.

3. REPORTS

A. Chair – No Report

B. Beautification – No Report

C. Standing Committees

1. Neighborhood / Membership-NO REPORT

2. Clubs and Organizations

Member Sandy Sharpe announced that she attended the Keep Brevard Beautiful Annual Awards Banquet on June 6, 2008.

Barbara Nussa, with Waste Management spoke at the Awards Banquet on the concerning neglect of the elephants in Africa along with the removing of their ivory tusks. Ms. Nussa is working with her company Waste Management to prepare for relocation of these elephants. Waste Management has large parcels of land areas located in Okeechobee, Florida they are looking into the possibly of using those areas, they anticipate on having a program in place in 2009.

3. Business and Public Properties – NO REPORT

4. OLD BUSINESS-

A. 2008 Town Ornament

Rene LaMarr reported the number of ornaments ordered will be 250, the Cocoa/Rockledge Garden Club will receive 100 of those, and the ornament will be teal in color with white imprint.

B. Landscaping on Barton Boulevard

Members expressed they are very pleased with the landscaping design and the over all appearance of Barton Boulevard.

C. Sub-Committee Duties

Motion by Marti Rich, seconded by Allen Willis, to remove this item from the table.
Motion passed.

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Members discussed each of the Sub-Committee Duties made some changes with the final draft to be approved at the next regular meeting.

5. NEW BUSINESS –

A. Table at July 4th Picnic (Friday, July 4, 2008)

Members discussed having a information table at the July 4th picnic to bring awareness to the citizens of the TREE Board duties. Members will work in shifts manning the table at the picnic. Marti Rich will work 9:30 am–12:00, Allen Willis from 12:00-2:00, Chairman Stites 2:00-4:00 pm.

B. Fundraising Ideas

1. Green Bags

Business & Public Properties Sub-Committee will meet on gathering information on the board having “green bags” for sell to raise money for board projects, the meeting will take place, Thursday, June 19, 2008 at 7:00 pm. at the Starbucks Coffee located on Barnes Boulevard & Murrell Road

6. COMMUNICATIONS-

Rene LaMarr will contact City Manager McKnight, in regards to the board choosing Christmas decorations for Barton Boulevard & up grading the decorations on City Fire Departments.

7. ADJOURN

Meeting was adjourned 7:35 p.m.

The next regular meeting will be September 11, 2008.

Submitted by:

Rene LaMarr, Recording Secretary

APPROVED BY

Jennifer Stites, Chairman

ROCKLEDGE BOARD OF ADJUSTMENT MEETING MINUTES

Tuesday, June 17, 2008 - 6:30 p.m.

1. CALL TO ORDER

The Rockledge Board of Adjustment met on June 17, 2008, at 6:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: Robert LaMarr, Chairman
Duane Daski, Vice Chairman
Mark Ferris
Dora Anne Thompson
Jacob J. Roland (Alternate #2)

MEMBERS ABSENT: Daniel Smith (unexcused)
Gwendolyn Helmintoller (excused)
Todd Wilkes (excused)
Kenrick Bisnath (Alternate #1) (excused)

STAFF PRESENT: Carl Jones Building Official
Don Griffin Planning Director
Timothy Pickles City Attorney
Maddie Curtis Recording Secretary

With a quorum present, the meeting was called to order by Chairman Robert LaMarr. He also announced that Jacob Roland as Alternate #2 is able to vote.

2. APPROVAL OF MINUTES AND ATTENDANCE RECORD

- Meeting of May 20, 2008

Motion was made by Mark Ferris to approve the Minutes and Attendance Record of the May 20, 2008 meeting. Seconded by Jacob Roland. All in favor. Motion carries.

3. PUBLIC HEARINGS

A. SE-08-04

Owner: Jean F. Reme

Agent: Richard J. Kern, P.E.,

Location: 2855 Murrell Road

Don Griffin, Planning Director, stated that this is a request for a special exception to Rockledge Land Development Regulation 83.50 to permit an Older Adult Living Facility (OALF) at 2855 Murrell Road. This property is approximately 8.2 acres and has two zoning districts over it, R3 (Multifamily Dwelling, High Density) and C2 (General Commercial). A new ordinance was passed on April 16, 2008 that allows density to double for the OALF, depending on the zoning district, but in no case more than 25 units per acres. The applicant and representatives have had no less than three meetings with surrounding neighbors and have incorporated the requests for more buffering into their binding site plan.

On June 3, 2008 the Rockledge Planning Commission met to discuss the Special Exception request and approved the request subject to meeting the buffering concerns

of lots 12, 13, and 14 in St. Michel Village Subdivision; and the appropriate changes have been incorporated into the site plan. The Site Plan has also gone to the Development Review Committee for the approval process.

The Public Hearing portion of the meeting was opened at 6:39 p.m. Those wishing to address the Board came forward and were sworn in.

Doug Robertson, 100 Parnell Street, Merritt Island, Florida, 32953 stated he is a land planner and outlined the steps that the developer has been through in order to ensure that this development will be in compliance with the City's regulations (Section 83.50) as well as incorporating changes in response to the concerns of the surrounding neighbors.

Jerry Kavan, 3911 Lowell Avenue, Lincoln, Nebraska, 68506 explained that his company, Cameron General Contractors, and their sister company Hallie Management, run the day-to-day operations of and specialize in developing Senior Independent Living Facilities. Mr. Kavan described, in a PowerPoint presentation, what their Senior Independent Living facilities offer in regard to room sizes, facility layout, amenities, concierge services and more. He also stated that this would be built, owned and managed by the same entity.

Mr. Kavan explained that Rockledge was chosen as the site of the new OALF by a demographic specialist in their company after the property owner approached them with a proposal. Demographic research proved Rockledge to be a viable location for development.

Nancy Higgs, 943 Sabal Grove Drive, Rockledge, FL 32955, stated that she owns the property across the street on Sabal Grove Drive. Ms. Higgs expressed her concerns regarding increased traffic and noise levels that service vehicles and employee vehicles would have on the neighborhood.

Public hearing was closed at 7:27 p.m.

Discussion followed regarding landscape requirements and barriers between commercial and residential areas.

Motion by Mark Ferris to approve the Special Exception, SE-08-04, as it meets all the provisions of the City of Rockledge's Land Development Regulations Section 23.20(C) (1) a-f and that the request of the property owners to the north on Lot 12, 13 and 14 are to be incorporated into the binding site plan along with a minimum cluster of 8 (eight) trees along the Sabal Grove Drive directly west of the service entrance. Seconded by Dora Ann Thompson. All in favor. Motion carries.

4. UNFINISHED BUSINESS

None

5. NEW BUSINESS

Robert La Marr reminded the Board Members that financial disclosures are due to the Supervisor of Elections by July 1st.

Maddie Curtis stated that the City is taking steps to become more environmentally responsible and will be scanning all agendas (with attachments) to reduce the amount of paper used. With this in mind, the agenda and supporting documents will be available

online in PDF format, which can be downloaded from the City's website or can be obtained via email.

6. ADJOURN

There being no further business, the meeting was adjourned at 7:46 p.m.

Submitted by:

Recording Secretary

Approved by:

Board of Adjustment Chairman

COUNCIL FINANCE & BUDGET COMMITTEE
MEETING MINUTES

Tuesday, June 17, 2008 - 5:30 p.m.

1. CALL TO ORDER

The Council Finance & Budget Committee met on Tuesday, June 17, 2008, at 5:30 p.m. in the Building Division Conference Room at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: E. Georgia Phillips, Councilwoman/Chairman
Frank T. Forester, Councilman
Larry L. Schultz, Mayor

MEMBERS ABSENT: NONE

STAFF PRESENT: James P. McKnight, City Manager
David A. Henderson, Assistant City Manager
John C. Shockey, Chief of Police
C. Kenneth Poole, Public Works Director
Carl L. Jones, Building Official
Alan M. LaDuke, WWTP Director
Don R. Griffin, Development Coordinator
Richard E. Allen, Fire Chief

With a quorum present, the meeting was called to order by Chairman Phillips at 5:30 p. m.

2. UNFINISHED BUSINESS

A. Review: Bank Services Proposals

The City Manager and Assistant City Manager reviewed the status of the submission by seven local banks for the provision of banking services for the City of Rockledge. The Assistant City Manager noted that on a pure earnings basis, the top three banks were RBC, Community Bank of the South, and Riverside National Bank. Staff asked for direction concerning the next step in the process. It became clear that the committee wanted to pursue an interview process with the three banks listed herein. At that point, Mayor Schultz offered the following motion:

That the Finance & Budget Committee of the City Council of the City of Rockledge directs staff to coordinate an interview process with representatives of RBC Bank, Community Bank of the South, and Riverside National Bank, that those meetings include, at a minimum, the members of the Finance & Budget Committee, the City Manager, and the Assistant City Manager, and that those meetings be held at such a time so that a recommendation can be formulated prior to the City Council meeting to be held August 20, 2008.

The motion was seconded by Councilman Forester, whereupon it passed unanimously be a vote of three (3).

3. NEW BUSINESS

A. Discussion: Fiscal Year 2009 General Fund Budget

City Manager McKnight began with a review of the most recent changes made by the legislature regarding the levying of ad valorem tax for the upcoming fiscal year. The changes dealt with maximum millage rate calculations, minimum voting requirements for different levels of taxation, and other changes that were dependent on the process established through TRIM regulations. He stated there were no expenditure projections at this time, but noted that the issue of taxation was very important to the process, and that it was difficult to begin the budget process without having an idea of the will of the Committee. The various scenarios that were available were explained, and a time for questions and discussion was held. After some additional discussion concerning the matter, Mayor Schultz made the following motion:

That the Finance & Budget Committee of the City Council directs the staff to develop revenue scenarios that utilized millage rates of \$5.5394, \$5.7693, \$5.95, and \$6.3462; that these revenue scenarios be discussed together with the implications of each regarding staffing, the impact on capital improvement plans, and implementation of employee compensation improvements, and that these recommendations be brought to the committee at the next meeting scheduled for July 8, 2008, and further that a report be provided to the full Council regarding the same at its regular meeting of July 2, 2008.

The motion was seconded by Councilman Forester, whereupon it passed unanimously by a vote of three (3).

B. Other Business

Chairman Phillips brought for a report on the plan being implemented by Brevard County to conduct a Request for Qualifications for consolidation of E-911. She asked that the committee be aware of this development and consider how the same could be coordinated to allow funding assistance for the construction of the new Police Station using shared resources. This was an information item only, needing no action.

4. ADJOURN

There being no further business to discuss, the Chairman declared the meeting adjourned at 6:37 p. m.

Submitted by:

David A. Henderson
Assistant City Manager

00054

**CITIZENS RECREATION ADVISORY BOARD
MEETING MINUTES**

Thursday, June 19, 2008 - 7:00 p.m.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

The Rockledge Citizens Recreation Advisory Board met on Thursday, June 19, 2008 at 7:00 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: Michelle Doyle, Art Edwards, Rick Parrish, Santo Stephens, and Orville Susong.

MEMBERS ABSENT: Mike Cadore (excused) and Patrick O'Neill (excused).

STAFF PRESENT: Don R. Griffin, Planning Director and Margaret L. Daly, Recording Secretary.

DISTRICT 4 PARKS RECREATION STAFF Dom DeAngelis, District Park 4 Parks & Recreation.

With a quorum present, the meeting was called to order by Vice Chairperson Doyle. Immediately after the meeting was called to order the members joined in the Pledge of Allegiance.

A. Attendance Record

See Approval of Minutes.

2. APPROVAL OF MINUTES

- Minutes of the Regular Meeting of May 15, 2008

By motion of Rick Parrish, seconded by Art Edwards, the minutes and attendance record of the regular meeting of May 15, 2008 were approved as individually read. Motion passed unanimously.

3. PERSONAL APPEARANCES / PRESENTATIONS

None.

4. OLD BUSINESS

A. Report: Robert A. Anderson Stormwater Park

Don R. Griffin, Planning Director, informed the Board that the majority of the property has been cleared of noxious plants and trees. Bids will be opened next week

00055

for the dock and observation deck. He stated a letter has been written to the St. Johns River Water Management District inquiring about a letter of permit exemption. At this time Staff is evaluating whether it would be cheaper to get a permit and use a machine to plant the wetland or plant by hand with no permit. Planning Director Griffin indicated that at this time it appears the project is \$50,000 under budget.

B. Memorial Walk at Levitt Park

The pedestrian path extension on the north side of the lake is complete. Planning Director Griffin provided a to scale drawing of the proposed improvements for the park (1) Parking lot with 17 parking spaces, (2) Playground, (3) Prefab bathroom structure with multiple water closets, (4) Pavilions, (5) Boardwalk/dock, and (6) Splash pad. At this point it looks like the parking lot project will cost \$19,747 and could possibly go up to \$20,000. Discussion ensued regarding the parking lot going from the round configuration suggested by the consultant as opposed to a suggestion to making it square suggested by Staff.

By motion of Art Edwards, seconded by Rick Parrish, the Board moved to recommend to City Council the construction of the parking lot as recommended by staff. Motion passed unanimously.

C. Location for Dog Walk

Brief discussion ensued regarding the proposed location (at Rockledge Park behind the custodian's trailer) of the Dog Walk. The point was made that flag football and Little League both use this area for practices and another location might be more advisable. Staff will investigate alternate locations and bring the information back to the next meeting.

5. NEW BUSINESS

None.

6. REPORTS & COMMUNICATIONS

Dom DeAngelis:

- Reminded those present of the City's upcoming Fourth of July Picnic, which will be held at McLarty Park.
- Stated that the Little League All Stars League will be holding a tournament at McLarty Park from July 1 to July 7.

Orville Susong:

- Supplied the Board members a memorandum covering a recent on-site preconstruction meeting at McLarty Park concerning necessary repairs for Little League to be carried out at McLarty Park.

7. ADJOURN

There being no further business to come before the Board, the meeting adjourned at 7:24 p.m. The Board will not meet in July so the next meeting will be held August 21, 2008.

Submitted by:

Margaret L. Daly
Recording Secretary

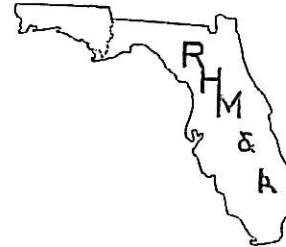
Approved by:

Chairman
Citizens Recreation Advisory Board

R. H. Moore & Associates, Inc.

Distribution Group

Quotation



Project: Levitt Park
Company: City of Rockledge
Attention: Don Griffin

F.O.B.
Tampa Warehouse

TERMS
Net 30 Days

ESTIMATED DELIVERY TIME
1-2 Days A.R.O.

QUANTITY	DESCRIPTION	UNIT PRICE
42 Each (6,552 ft2)	4" Perforated Presto Geoweb Panel Size: 156 ft2 (Approx. 8' x 19.5')	\$171.60 Each (\$1.10 ft2)
2 Each (1,000 yd2)	Mirafi FW404 – Woven Geotextile for Under the Geoweb System. Roll Size: 15' x 300'	\$750.00 Each (\$1.50 yd2)
100 Each	18" Rebar J-Hooks – For Temporarily Staking Open the Geoweb Panels.	\$1.20 Each
1 Each	Bostitch Pneumatic Stapler – For Connecting the Geoweb Panels Together. (Loaned for the duration of the project, \$700.00 value if not returned.)	N/C
3 Each	Box of Bostitch Staples 2,100 Staples Per Box	\$20.00 Each
	*Estimated Freight Charges to Rockledge, FL (Due to consistently rising fuel prices and freight charges, final freight charges will be determined at time of order.)	\$450.00

7,207.7
1,500.0
120.0
60.00
450.00

To all Bidders: The above quantities are estimates only. All final quantities are the responsibility of the contractor / purchaser. All prices are good for 30 days from the date of quotation. Any stock item returns are subject to a restocking charge. Non-stock items, special order, or custom manufactured returns will not be accepted. Additional freight charges may apply for construction site deliveries.

\$ 9,337.20

Above prices do not include applicable sales tax.

Official Signature: Ryan Brunner

Dated: June 10, 2008

Ryan M. Brunner
Product Sales Coordinator

Administrative Office: 7834 Depot Lane, Tampa, FL 33637
Toll Free: 800-330-2333 Fax: 813-985-4533

00058

Geoweb installation at Levitt Park			
Description	Quantity	Unit Price	Price
4" Perforated Presto Geoweb 156 s.f 8' x 19.5'	42	171.6	\$ 7,207.20
Mirafi FW 404 Woven Geotextile 15' x 300'	2	750	\$ 1,500.00
18" rebard J-Hooks	100	1.2	\$ 120.00
Bostitch Pneumatic stapler	NC		
Box of Bostitch staples	3	20	\$ 60.00
Freight	1	450	\$ 450.00
Rock # 57 limerock (6400 s.f.)	150	27.33	\$ 4,099.50
Sidewalk 7' by 240'	240	6.5	\$ 1,560.00
curbing 6 inch by 120'	120	20	\$ 2,400.00
concrete drive 25 feet by 35 feet (875 sf)	16.5	117.5	\$ 1,938.75
rock # 57 limerock (6400 s.f.)delivery	1	412	\$ 412.00
10% contingent	1	1,974.75	\$ 1,974.75
6,400 s.f. area 4 inches deep			\$ 21,722.20

1) 6 parking spaces
when Gate
closed.

6400

Factory

Restriction Woven
Needle Punched Coarse Mesh
Fabric to Roll in Bundles
ANCHORS

6. 2. 2004

- post

Rubber

Post

Rock
57 stone
or 1/4" crusher.
Concrete

AGENDA ITEM SUMMARY

ITEM NO. : 9 A

SUBJECT : SITE PLAN, ROCKLEDGE INDEPENDENT LIVING FACILITY
(MURRELL ROAD/SABAL GROVE)

DISCUSSION : The Planning Commission and the Board of Adjustment have reviewed the site plan for this project and the special exception has been approved. The main issues are relative to appropriate buffering between the Sabal Grove and St. Michel Subdivisions. The development would encompass 131 living units, or a total density of between 14-15 units per acre. The structure will be three floors and the site plan is attached.

ADDITIONAL
INFORMATION : None

ACTION
REQUESTED : Approval of Site Plan

STAFF
CONTACT : Planning Director Griffin

applicable zoning district. Motion was seconded by Mary Jo Bray. All in favor. Motion carries.

Motion by Ed Newell that the special exception will not create any unusual police, fire or emergency services requirements. Motion was seconded by Mary Jo Bray. All in favor. Motion carries.

Motion by Dave Copp that the special exception meets all the requirements of the zoning district in which it is located, such as lot requirements, building setback requirements, lot coverage, height, buffer yards, off-street parking, signs, storage, landscaping, etc. Second by Ed Newell. All in favor. Motion carries.

Motion by Troy Rice to approve SE-08-04 with the following modifications: that at the request of the property owners to the north the following items be incorporated into the site the binding site plan: lot 12, there will be no fencing/wall and that landscape will be used as a vegetative barrier wall, lot 13, there will be no fence/wall constructed and that a retaining wall will be used to preserve the oak trees that will create a vegetative barrier, lot 14 there is no vegetative barrier but a 6' masonry wall be constructed as a barrier. The applicant will revise part of the landscape design and they will work with St. John River Water Management District and the City to relocate the trees in the North West portion through the dry retention area to accommodate the owner of lot 12 and forward this recommendation to Board of Adjustment for their consideration on June 17, 2008. Motion was seconded by Ed Newell. All in favor. Motion carries.

Paul Grossman, Chairman, declared a 5 minute recess

B. Evaluation & Appraisal Report

Don Griffin, Planning Director, stated that 9 months ago the Evaluation and Appraisal Report process began and through the visioning process and the help of everyone, the process is almost complete. The proposed changes that were suggested by the Planning Commission and City Council have been incorporated and those changes had been mailed to commission members.

The Public Hearing before the Rockledge Local Planning Agency was opened and no one came forwarded and the Public Hearing was closed.

Discussion followed.

Page 16, under heading Drainage, last sentence should read: The City of Rockledge has adopted a retention standard which requires retention of the first inch of runoff,...

Motion by Mary Jo to approve the Evaluation & Appraisal Report with the correction to Page 16 as noted and forward this recommendation to City Council for their consideration. Motion was seconded by Ed Newell. All in favor. Motion carries.

5. SITE PLANS

A. Rockledge Independent Living Facility

Don Griffin, Planning Director, stated this is a proposed OALF on the Northwest corner of Murrell Road and Sabal Grove Drive (2855 Murrell Road). The proposed facility is

for a 130 unit plus 1 complex staff unit. Staff comments must be addressed and all permits from the appropriate agencies shall be submitted prior to site plan approval.

Discussion followed regarding the properties that border on the North and what will be done for visual barriers, the use of tubs in the units, wetland mitigation, landscape requirements, parking areas, and the green spaces surrounding the parking areas.

Motion by Troy Rice to approve Rockledge Independent Living Facility site plan with the following modifications: that at the request of the property owners to the north the following items be incorporated into the site the binding site plan: lot 12, there will be no fencing/wall and that landscape will be used as a vegetative barrier wall, lot 13, there will be no fence/wall constructed and that a retaining wall will be used to preserve the oak trees that will create a vegetative barrier, lot 14 there is no vegetative barrier but a 6' masonry wall be constructed as a barrier. The applicant will revise part of the landscape design and they will work with Saint John River Water Management District and the City to relocate the trees in the North West portion through the dry retention area to accommodate the owner of lot 12 and forward this recommendation to City Council for their consideration. Motion was seconded by Kim Prosser. All in favor. Motion carries

6. UNFINISHED BUSINESS

None

7. NEW BUSINESS

None

8. ADJOURN

There being no further business, the meeting was adjourned at 8:35 p.m.

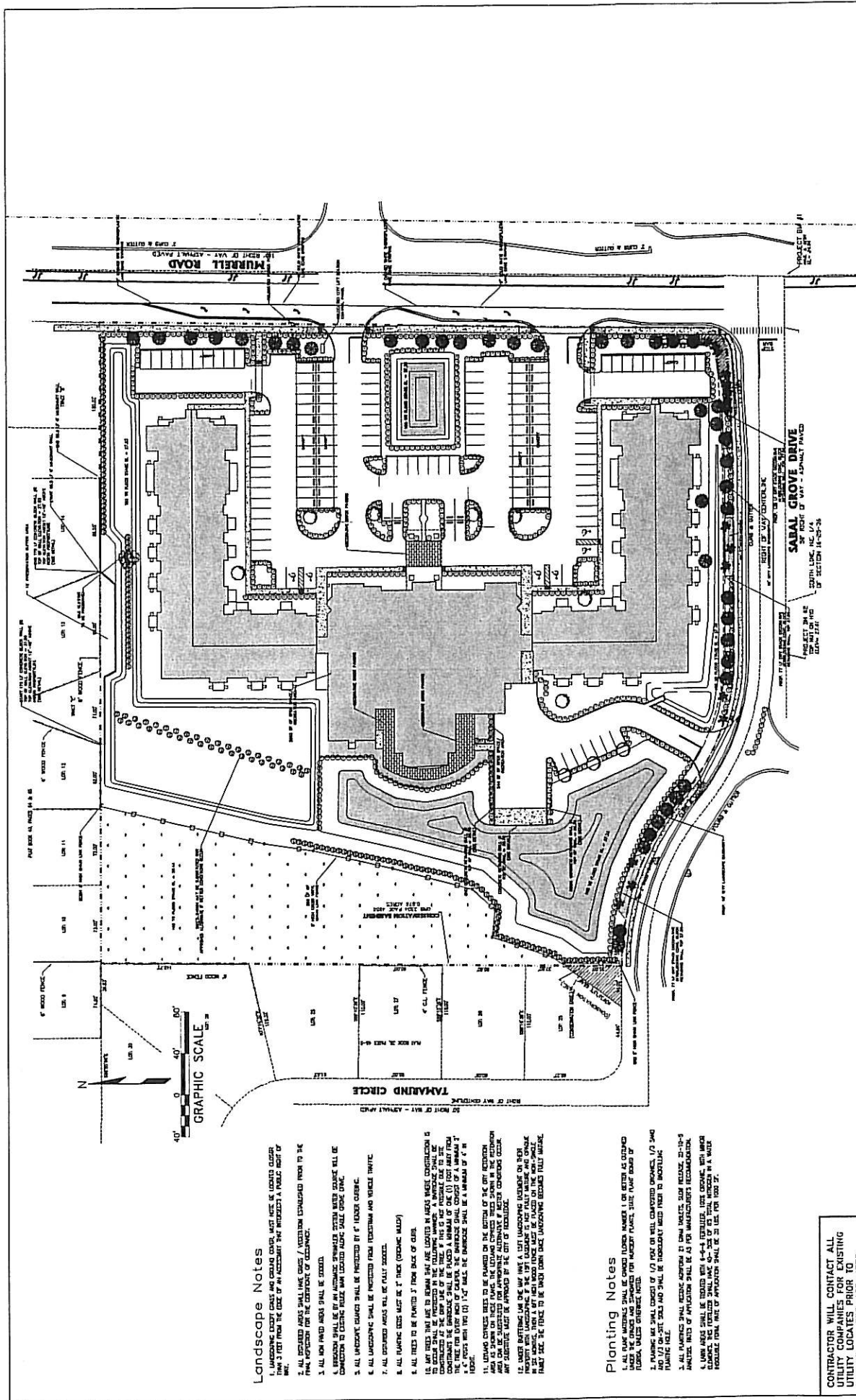
Submitted by:

Recording Secretary

Approved by:

Planning Commission Chairman

00063



Landscape Notes

1. LANDSCAPING SHALL BE DONE IN ACCORDANCE WITH THE CITY OF ROCKLEDGE LANDSCAPE DESIGN MANUAL.
2. ALL PLANTING SHALL BE DONE IN ACCORDANCE WITH THE CITY OF ROCKLEDGE LANDSCAPE DESIGN MANUAL.
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15. ALL PLANTING SHALL BE DONE IN ACCORDANCE WITH THE CITY OF ROCKLEDGE LANDSCAPE DESIGN MANUAL.

Planting Notes

1. ALL PLANTING SHALL BE DONE IN ACCORDANCE WITH THE CITY OF ROCKLEDGE LANDSCAPE DESIGN MANUAL.
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15. ALL PLANTING SHALL BE DONE IN ACCORDANCE WITH THE CITY OF ROCKLEDGE LANDSCAPE DESIGN MANUAL.

CONTRACTOR WILL CONTACT ALL
UTILITY COMPANIES FOR EXISTING
UTILITY LOCATIONS PRIOR TO
BEGINNING. 1-800-432-4770.

RK ENGINEERING AND ASSOCIATES OF BREVARD, INC.
CONSULTING ENGINEERING AND LAND PLANNING
2005 FEDERAL COURT, SUITE 200
OAKLAND PARK, FLORIDA 33411
TEL: (352) 253-4154 FAX: (352) 253-4154

**Rockledge Independent
Living Community**
Rockledge, Florida

**Landscape
Plan**

10 25

00064

AGENDA ITEM SUMMARY

ITEM NO. : 11 A

SUBJECT : TASK ORDER, ROADWAY IMPROVEMENTS, EYSTER
BOULEVARD (MURRELL ROAD TO U.S. 1)

DISCUSSION : The attached proposal from Baskerville-Donovan, Inc. (BDI) will
provide design services that will address the following:

1. Extension of the turn lane at Murrell/Eyster
2. Curbed medians
3. Landscaping and irrigation
4. Relocation of FPL poles

ADDITIONAL
INFORMATION : There will be no cost to the City for the design, as this will be credited
against the existing agreement with BDI.

ACTION
REQUESTED : Approval of Task Order

STAFF
CONTACT : Public Works Director Poole

**CITY OF ROCKLEDGE
TASK ORDER BD-08-01**

**CITY OF ROCKLEDGE PUBLIC WORKS
EYSTER BLVD ROADWAY IMPROVEMENTS PROJECT**

This task order No. BD-08-01 is made pursuant to the Agreement for Professional Services dated July 2, 2003 between the City of Rockledge Community Redevelopment Agency or "City" and Baskerville-Donovan, Inc. (BDI) or "Engineer", which is incorporated herein by reference as though set forth in full.

SECTION 1. BACKGROUND

The City of Rockledge (City) has requested that BDI provide construction documents for the design of minor roadway improvements to Eyster Blvd. The project includes the design of approximately 1,000 linear feet of roadway improvements. This task order is to proceed with the Design and Permitting Services on behalf of the City of Rockledge. The Engineer shall be working against a \$50,000 credit to the City and shall not invoice the City until work exceeding this credit value is complete.

The project limits are shown on Exhibit 1 and improvements will begin at the east side of the Murrell Road right-of-way and extends east to the west side of the railroad crossing. Within the project limits, Eyster Boulevard is a four-lane divided highway with a center median. The roadway is constructed of asphalt and includes ribbon-curb on the outside lanes. The center median is grassed with no curb. The center median includes two openings to allow access to South Woods Drive and Edwards Drive. Curb inlets exist near Murrell Road; however, there is minimal storm sewer within the limits of the project. Currently, culverts exist under South Woods Drive and Edwards Drive, and one ditch inlet and small storm sewer exists on the south side of the road between South Woods Drive and Murrell Road. Street Lighting is provided by six (6) FP&L light poles located in the center median.

The proposed roadway improvements to be designed are:

- ✓ Relocation of FP&L light poles from center median. The design and the relocation will be performed by FP&L; however, the work will be coordinated and referenced in the roadway design plans.
- ✓ Installation of curb and gutter in the center median. The curb and gutter shall include openings to permit the existing drainage patterns to remain.
- ✓ Allow for an overlay of the existing pavement without grade or leveling adjustment
- ✓ Signing and Striping improvements within the project limits
- ✓ Design of an extension of the reclaimed water distribution system from the intersection of Murrell Road and Eyster Boulevard to the center median of the roadway.
- ✓ The design of the irrigation soaker system in the center median
- ✓ Additional Assumptions regarding the work required for this project are included in *Section 3 – Project Assumptions*

SECTION 2. SCOPE OF SERVICES

BDI proposes to provide the following tasks and services as described below:

Task #1: Design Survey and Data Gathering

- This service includes the preparation of a topographic survey necessary to facilitate the engineering of the proposed site. This survey will include the following:
 - Locate existing visible improvements along both sides of Eyster Boulevard Right of Way, from the easterly Right of Way line of Murrell Road to the westerly line of the Florida East Coast Railroad Right of Way.
 - The topographic survey will run from the northerly Right-of-Way line of Eyster Boulevard to the southerly Right-of-Way of Eyster Boulevard.
 - Identify and locate all above ground visible utilities within the limits of the topographic survey.
 - BDI will coordinate with the local utility providers to obtain only horizontal location of the underground utilities within the Right-of-Way of Eyster Boulevard for the limits described above. Utilities that are marked in the field by the utility providers will be located by our survey crew and shown in the survey.
 - Utility locates will be performed through the Sunshine 1 call service and coordination with the City of Rockledge. Utility locations may be sketched on the survey drawing from as-built drawings supplied by the utility providers through the Sunshine 1 call service.
 - We will prepare a sketch of the topographic information obtained in accordance with Florida Minimum Technical Standards set forth by the Florida Board of Professional Land Surveyors in Chapter 61G17-6, Florida Administrative Code, pursuant to Section 472.027, Florida Statutes.

Task #2: Right-of-Way Survey

- The Surveyor shall conduct right-of-way research and reconnaissance and establish a "best fit line" through the available control recovered along the right of way. This line will establish an approximate boundary between the adjacent properties and the right of way within the project limits. The right-of-way information shall be shown on the design survey. Right of way information shall be submitted with the 30% plans.

Task #3: Utility Coordination

- Immediately upon Notice-to-Proceed, the Engineer shall contact Sunshine State One-Call to identify the utilities having facilities in the project area and shall attempt to obtain as-built plans from those utilities for inclusion into the construction documents. Any reasonable cost by a utility for providing the requested information shall be paid by the City with prior approval. The location of the utilities will be shown as accurately as possible on the survey drawing by using the information provided on the as-built plans supplied by the utility providers. Any discrepancies between the plotted location of the utilities and the actual field location will be due to the lack of detail as shown on the said as-built drawings unless actual potholing of the utility is performed by the utility provider and located in place by the surveyor. Also upon notice to proceed, the Engineer shall send affected utilities a "Project Notification Letter" advising the utility of the project scope, tentative design, and construction schedules. The Notification Letter shall include a request on behalf of the City as to whether the utility companies have any need to upgrade their facilities before or during the project's construction completion.
- The relocation of the FP&L light poles is a major part of this project and a meeting will be scheduled with FP&L immediately following the receipt of the Notice-to-Proceed. The purpose of the meeting will be the following:
 - Establish the FP&L requirements for relocating the poles
 - Establish the process and schedule for the design, approval, and relocation of the poles
- Following this initial meeting with FP&L, this Task order provides for two (2) additional meetings regarding the FP&L relocation.
- The Task Order includes one (1) meeting with FEC Railroad to advise them of the work that will occur. No improvements are anticipated within the railroad right-of-way and no railroad approval is anticipated.
- At the 30% stage, the Engineer shall identify utilities to be potholed by the City of Rockledge and arrange/coordinate for potholing up to 5 locations with City forces.

Task #4: Geotechnical Investigation

- None Included in Task Order

Task #5: Prepare Plans

- The Engineer shall prepare plans for the use of City forces to complete the project. The plans shall include:
 - Cover Sheet
 - General Note Sheets
 - Roadway Plans: Shown in plan at 1" = 20'
 - Roadway Cross Sections at 50' intervals
 - Standard Detail Sheets
- Plans will be submitted at the 30%, 90% and 100% stages. The plan submittals shall include the following general outline. Engineer shall meet with City to discuss City comments after the 30% and 90% submittals.
- **30% Complete Design Documents** shall consist of:
 - A) Base sheets and right-of-ways showing all survey information including topographic information of all physical features including power poles, telephone boxes, valves boxes, manholes, culverts, wastewater, reclaimed water, and storm water pipeline invert elevations, fire hydrants, trees, and existing easements
 - B) Preliminary curb and gutter and roadway improvements to the existing Eyster Blvd
 - C) This task order will include striping and signage plans. FDOT standards and details and FDOT Standard Specifications will be referenced and/or included in the plans as necessary.
 - D) This task order will include the preliminary reclaimed water pipeline routing to the medians on Eyster Blvd. The design of a soaker type irrigation system in the median is included in this task order. Landscape design is not included in this task order.
 - E) This task order does not include traffic signalization design and traffic control plans.
 - F) BDI will indicate the location of the electrical lighting to be moved by FPL. This task order does not include electrical design.
 - G) Provide two (2) sets of full-size drawings to the City for review.
- **90% Complete Design Documents** shall consist of:
 - A) Incorporating 30% review comments.
 - B) Showing all final design details and notes on plans.
 - C) Provide two (2) sets of full-size drawings to the City for review.
- **100% Complete Contract Documents** shall consist of:
 - A) Incorporating review comments from City staff.
 - B) Provide two (2) sets of full-size drawings ns to the City for review.
 - E) Following each review, the Engineer will review the City's comments and respond completely to these comments.

Task #6: Project Meetings/Reporting

- No meetings other than those identified in the Tasks above are included in this Task Order

Task #7: Permitting

- The Engineer shall assist the City in acquiring permits described below to construct this project. The City shall pay all permit fees.
- A pre-application meeting will be held with the SJRWMD after the receipt of the Notice-to-Proceed. The project may be exempt from the need for a SJRWMD permit and a determination must be received from SJRWMD. The current concept for the project does not change the drainage patterns and does not propose new drainage facilities. The Task Order includes the pre-application meeting and the work to obtain a determination that no permit is required. If SJRWMD requires any additional permitting work, those tasks can be provided as an additional service.
- The City shall pay all fees required by regulatory agencies.

Task #8: Bidding Assistance (Not Required)

Task #9: Construction Services (Not Required)

Task #10: Record Drawings

- The Engineer shall prepare the record drawings for the reclaimed water system using data based on information from the City provided red-line drawings of the actual improvements with all visible features and swing-tie reference points certified by the Contractor's Florida Licensed Surveyor using conventional or GPS equipment Two (2) sets of record drawings to be provided to the City. Each drawing sheet shall be labeled "Record Drawing", and signed, dated, and sealed by surveyor.
- Horizontal Datum of the Record Drawings shall be based on: State Plane Coordinate System.
- Vertical Datum shall be: NAVD "88.

Task #11: Supplemental Services

- The City may authorize the Engineer to provide supplemental services related to this project through separate task orders as part of the Scope of Services for the following services:
 - A) Developing necessary information to obtain new right-of-way, utility easements or temporary construction easements.
 - B) Permitting, other than that specifically noted.
 - C) Permit RFIs beyond the standard request
 - D) Hydraulic Modeling, not included.
 - E) Meeting, other than those specifically noted.
 - F) Environmental assessments, not included.
 - G) Services not specifically noted herein, or in quantities in excess of those provided herein.
 - H) Permit Fees

SECTION 3. PROJECT ASSUMPTIONS

1. The City of Rockledge will complete the construction of the project using City forces, except for the relocation of FP&L lights that will be performed by FP&L.
2. Contract Documents shall be prepared for construction by City forces and not for competitive bidding purposes. All specifications and references shall be included on the Contract plan set.
3. No additional ROW is required for the project.
4. The proposed roadway improvements will be constructed in accordance with FDOT and City of Rockledge standards in effect at the time of acceptance of this task order.
5. There will be no Public Meetings associated with the project.
6. There are no environmental issues regarding the property that would affect the engineering effort or schedule.
7. Location of underground utilities can be adequately accomplished through information obtained from the utility companies. Digging for the purpose of locating underground utilities is not included.
8. No FDEP permits beyond those identified in Task #7 will be required.
9. All work will occur outside of the railroad right-of-way and no improvements are required.
10. Landscape architecture for the site is not required and is not included in this proposal.
11. Responses to comments regarding the above permit applications: The City should anticipate some requests for additional information or special studies to help determine the impacts of the above permits under the regulation of the Local, State, and Federal approval process. BDI commonly completes routine comments under the above application fees, but requests additional compensation for unanticipated significant efforts required by the regulating authorities. These requests will be brought to the Owner for consideration and approval prior to any action by BDI.

SECTION 4. SUBCONSULTANTS

No sub-consultants are anticipated to complete the scope of services.

SECTION 5. PERMITTING

- Permitting shall be as identified in Section 2, Task 7 – Permitting.
- The City shall pay all permit fees.

SECTION 6. OWNER'S RESPONSIBILITY

The City of Rockledge will provide all available information on the existing water main and related utilities. The City shall provide comments on the preliminary and draft final plans in a timely manner to maintain proposed schedule. The City will provide the Utility Location/Pot Holing of these utilities, if required. The City shall pay all the required permit fees.

SECTION 7. SCHEDULE

The following is a projected schedule for completion of milestones on each phase of the project:

• Survey – from written acceptance of this proposal -	30 days
• Preliminary Design (30%) –	20 days
• City Comment period on 30% –	5 days
• Pre-Final Design (90%) –	30 days
• City Comment period on 90% —	5 days
• Permitting review/approval period on Pre-Final Design –	60 days
• Final Design (100%) –	10 days
Total Contract Time for Contract Documents	160 days

SECTION 8. METHOD OF COMPENSATION

The City shall compensate the Engineer the following lump sum amount for work on the project:

TASK	FEE
Survey Services	\$ 9,800.00
Design & Permitting Services	\$29,010.00
Reclaimed Water Record Drawings	\$ 1,000.00
Expenses	\$ 970.00
PROJECT TOTALS	\$39,810.00

The Engineer shall be working against a \$50,000 credit to the City and shall not invoice the City until work exceeding this credit value is complete. The Engineer will provide progress reports and a summary of expenses incurred until the \$50,000 credit is exhausted. At that point BDI would invoice the City monthly based on the percentage of work actually completed.

SECTION 9. ACCEPTANCE

If the above scope and fees meet your approval, please indicate by your signature in the space provided below and return one (1) signed copy which will constitute an "Agreement and Notice to Proceed" for the accomplishment of this work.

BASKERVILLE-DONOVAN, INC.

CITY OF ROCKLEDGE

Thomas Vill
Regional Manager, V.P.

Date

Date

Proposal for
Preparation of Eyster Blvd Design
Roadway Improvements

City of Rockledge

Estimated Labor Hours



INNOVATIVE INFRASTRUCTURE SOLUTIONS

Hourly Labor Estimate Proposal for Design Services Design Services	VP/Sr. Eng/Dept Mgr	Sr. Engineer II	Engineer Intern II	Admin II	Draftsman IV/ Tech. II	Sr. Proj. Rep					Total
	\$170.03	\$170.03	\$85.39	\$52.72	\$70.64	\$74.99	\$0.00	\$0.00	\$0.00	\$0.00	
Design Services Phase											
Meetings w/City Staff & Site Visit	2	2	2								6
FEC R/R Coordination Meeting	2	2									4
FP&L Coordination & Meetings	10	4	16								30
30% Complete Plans				2							2
Roadway Resurface and Curbing		6	12		20						38
Striping and Signage Plans		4	8		16						28
Reclaimed Water Transmission Extension		2	8		8						18
Irrigation system (soaker) design for median		2	4		8						14
QC Review and City Comments	2	2									4
90% Complete Plans				2							2
Roadway Resurface and Curbing		6	8		24						38
Striping and Signage Plans		4	8		16						28
Reclaimed Water Transmission Extension		2	4		8						14
Detailed Sheets		2	4		8						14
Irrigation system (soaker) design for median		2	2								6
Letter to SJRWMD for no permit determination & Preapp mtg	2	2									4
QC Review, Walkthrough, and City Comments	2	4	6	2	12						28
100% Complete Plans											26
Design Subtotal	22	48	86	6	128	0	0	0	0	0	290
TOTAL LABOR HRS											
	22	48	86	6	128	0	0	0	0	0	290
% OF TOTAL LABOR HRS											
	7.6	16.6	29.7	2.1	44.1	0.0	0.0	0.0	0.0	0.0	100.0

Proposal for
Preparation of Eyster Blvd Design
Roadway Improvements

City of Rockledge

Estimated Labor Cost



Hourly Labor Estimate Proposal for Design Services Design Services	VP/Sr. Eng/Dept Mgr	Sr. Engineer II	Engineer Intern II	Admin II	Draftsman IV/ Tech. II	Sr. Proj. Rep						Total
Design Services Phase												
Meetings w/City Staff & Site Visit	\$340.06	\$340.06	\$170.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$861
FEC R/R Coordination Meeting	\$340.06	\$340.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$680
FP&L Coordination & Meetings	\$1,700.30	\$680.12	\$1,366.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,747
30% Complete Plans												
Roadway Resurface and Curbing	\$0.00	\$1,020.18	\$1,024.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,466
Striping and Signage Plans	\$0.00	\$680.12	\$683.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,492
Reclaimed Water Transmission Extension	\$0.00	\$340.06	\$683.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,688
Irrigation system (soaker) design for median												
QC Review and City Comments	\$340.06	\$340.06	\$341.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$680
90% Complete Plans												
Roadway Resurface and Curbing	\$0.00	\$1,020.18	\$683.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,396
Striping and Signage Plans	\$0.00	\$680.12	\$683.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,492
Reclaimed Water Transmission Extension	\$0.00	\$340.06	\$341.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,246
Detailed Sheets	\$0.00	\$340.06	\$341.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,246
Irrigation system (soaker) design for median												
Letter to SJRWMD for no permit delamination & Preapp mg												
QC Review, Walkthrough, and City Comments	\$340.06	\$680.12	\$612.34	\$105.44	\$846.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,484
100% Complete Plans	\$3,400.60	\$8,161.44	\$7,343.64	\$105.44	\$9,029.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,040
Design Subtotal												
TOTAL LABOR \$	3,401	8,161	7,344	105	9,029	0	0	0	0	0	0	28,040
% TOTAL LABOR %	12.1%	29.1%	26.2%	0.4%	32.2%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%

Proposal for
Preparation of Eyster Blvd Design
Roadway Improvements

City of Rockledge

Estimated Expenses



INNOVATIVE INFRASTRUCTURE SOLUTIONS

Activity	Service Center			Travel			Misc		Outside Services	Total All Expenses
	Computer	Printing/ Reprod.	Total	Mileage	Meals/ Lodging	Total	Postage	Telephone		
Design Services Phase		\$700	\$700	\$253	\$0	\$253		\$17	see below	\$970
TOTAL EXPENSES	\$0	\$700	\$700	\$253	\$0	\$253		\$17	\$0	\$970

Notes to Expenses:

1. Printing/reprod. Includes copying and binding bidding documents per page copy @ \$0.10 per sheet
2. Computer expense is Eng. CADD tech time computer usage @ \$7.60 per hour
3. Plotting/reprod. Includes copying and binding bidding documents per sheet copy @ \$1.00 per sheet

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Proposal for
Preparation of Eyster Blvd Design
Roadway Improvements

City of Rockledge

Cost Summary



INNOVATIVE INFRASTRUCTURE SOLUTIONS

Activity	Labor Costs	Total Expenses	Total Project Costs
Design & Permitting Services	\$28,040	\$970	\$29,010
Reclaimed Record Drawings	\$1,000	\$0	\$1,000
TOTAL COST	\$28,040	\$970	\$30,010
% OF TOTAL COST	93.4%	3.2%	96.7%
% OF EST. CONSTRUCTION COST	N/A	N/A	N/A
ALLOWANCES	N/A	N/A	N/A
Surveying Services	\$9,800	N/A	\$9,800
TOTAL COST			\$39,810

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